



**COMMITTEE OF THE WHOLE
MINUTES**

**Tuesday, September 3, 2019
6:30 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Kimberley Casselman, Clerk, Shawn Merriman, Manager of Building & By-law Services, and Lindsey Veltkamp, Deputy Clerk

1. CALL TO ORDER

Councillor McConnell, Chair, called the meeting to order at 6:30 p.m.

2. APPROVAL OF AGENDA

Motion: Ostrander, Jansman
That the agenda be adopted as presented.

Carried

3. DECLARATIONS OF INTEREST - None

4. PRESENTATIONS - None

5. DELEGATIONS - None

6. FINANCE & CORPORATE SERVICES - None

7. OPERATIONS

7.1 Staff Report 63-2019 - Provincial Waste Management Update

Matthew Armstrong, CAO/Treasurer, provided an overview of the report. Discussion was held regarding locations where medical sharps could be disposed of properly, added garbage cans around the downtown core, the consideration of creating a working group focused on creating benchmarks and measuring goals in regard to green initiatives, and upcoming hazardous waste days being hosted by the United Counties of Leeds & Grenville.

Further discussion was held regarding issues surrounding recycling, the options available for recycling pick-up, the costs involved, and types of garbage cans being installed downtown.

8. ECONOMIC DEVELOPMENT, BUILDING, BY-LAW, PLANNING & HERITAGE

8.1 Staff Report 64-2019 - Update to the Town of Prescott's Smoking By-Law

Motion: Jansman, Burton

That Committee of the Whole forward the revised Smoking By-law to the Council meeting of September 23, 2019, for final consideration and approval.

Carried

Shawn Merriman, Manager of Building & By-law, spoke to the report. He referenced the Town's current smoking by-law that was passed in 2007 and highlighted the suggested changes. Discussion was held regarding increasing signage at Centennial Park and Kelly's Beach. Further discussion was held regarding the option of listing specific events

in the by-law versus the blanket clause pertaining to Outdoor Community Meeting Areas.

Motion: Todd, McConnell

That staff be directed to develop a no smoking signage program and report back to Council.

Carried

8.2 Staff Report 65-2019 - Bicycle and Passenger Ferry Progress Update

Councillor Jansman spoke to the report and referenced the upcoming pilot project proposed to take place over three weekends in 2020.

Mayor Todd spoke the involvement of the United States Border Security, potential locations for ferry landing, and weekends to run the pilot project.

9. WATER & WASTEWATER

Matthew Armstrong, CAO/Treasurer, spoke to the continued work on Henry Street and the timeline for completion.

10. PROTECTIVE SERVICES & COMMUNITY LIAISON

10.1 Staff Report 66-2019 - Wellington Elementary School Update

Councillor Ostrander spoke to the report. He provided a brief background on the proposed closure of Maynard Public School and the consolidation plan with Wellington Elementary School.

Matthew Armstrong, CAO/Treasurer, also spoke to the report. He stated that without a commitment from the Ministry of Education, the expansion and rebuild of Wellington Elementary School would not move any further. Discussion was held regarding the need for updates to the Wellington Elementary School.

11. CAPITAL & PROJECTS

11.1 Staff Report 67-2019 - Splash Pad Design and Infrastructure

Councillor Burton spoke to the planning of a ground breaking ceremony and support from the Splash Pad Community Fundraising Group that had raised almost \$8,500.

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the RFP submissions, process, and final selection. He spoke to the suggested location for the washrooms, construction timeline, and the splash pad being operational in late spring.

Discussion was held regarding the Trillium Grant Funding for the apparatuses, the supplier's location, the annual allocation of \$25,000 into a reserve fund, and an upcoming Fall container workshop organized by the Splash Pad Committee Fundraising Group taking place on September 28th in Brockville.

11.2 Staff Report 68-2019 - Snow Plow Truck Tender Results

Councillor Burton spoke to the approved Capital Budget, which included the purchase of a new snow plow truck.

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the public tender, the number of submissions, and total cost.

Discussion was held regarding the functions of the snow plow truck, where warranty work to the truck would take place, and training and orientation offered to staff. Further discussion was held regarding the process involved pertaining to the approval of the purchase of the snow plow truck.

12. NEW BUSINESS

12.1 Action Item List

Councillor Jansman requested an update regarding the removal of the fire services/critical infrastructure item.

Councillor Ostrander requested an update regarding the Official Plan. Matthew Armstrong, CAO/Treasurer, stated that the Provincial Government was currently revising the Provincial Policy Statement and added that once that was complete, the Town could proceed with updating its Official Plan.

13. PERIOD FOR MEDIA QUESTIONS – None

14. CLOSED SESSION - None

15. RISE AND REPORT - None

16. ADJOURNMENT

Motion: Young, Burton

That the meeting be adjourned. (Time 7:59 p.m.)

Carried