



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, March 4, 2019
6:30 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of Operations, Katie Forrester, Tourism & Recreation Coordinator, and Lindsey Veltkamp, Deputy Clerk

1. CALL TO ORDER

Councillor Burton, Chair, called the meeting to order at 6:30 p.m.

2. APPROVAL OF AGENDA

Motion: Young, Shankar
That the agenda be adopted as amended.

Carried

The agenda was amended by moving Item #11.4 – Staff Report 21-2019 – Splash Pad Location to item 11.1 on the agenda.

3. DECLARATIONS OF INTEREST

Councillor Gauri Shankar declared a conflict of interest on Item #4.1 – LG Small Business & Tradeshow – Dave Annable, as he is a member of the LG Approved Professionals group.

4. PRESENTATIONS

4.1 LG Small Business & Tradeshow - Dave Annable

Motion: Todd, Ostrander

That Committee of the Whole approve the extension of the LG Small Business & Tradeshow's arena rental to include Wednesday and Sunday as an in-kind donation.

Carried

Dave Annable, LG Approved Professionals, spoke to the upcoming LG Small Business & Tradeshow taking place on Friday March 8 until Saturday March 9 at the Leo Boivin Community Centre. He requested that Council provide an in-kind donation for the upcoming show to allow for drop-off and pick-up of some of the supplies needed for the tradeshow. Discussion was held regarding the arena rental rates.

4.2 Prescott Royal Canadian Legion Branch 97 - Arena Fundraising Cheque Presentation

The Prescott Royal Canadian Legion Branch 97 was unable to attend the meeting and will appear at a future meeting.

5. DELEGATIONS – None

6. FINANCE & CORPORATE SERVICES – None

7. OPERATIONS

7.1 Staff Report 17-2019 - Forwarders' Museum Building Assessment Update

Motion: Shankar, Jansman

That Committee of the Whole receive this report for information purposes.

Carried

Dan Beattie, Director of Operations, spoke to the assessment update. He referenced Council's request to obtain an additional opinion regarding the Forwarders' Museum structural assessment.

Discussion was held regarding prior opinions, cost of obtaining opinions, current reserve funds, options regarding heritage grants, and having Fraser Laschinger return to an upcoming budget meeting to discuss the Forwarders' Museum.

8. ECONOMIC DEVELOPMENT, BUILDING, BY-LAW, PLANNING & HERITAGE – None

9. WATER & WASTEWATER - None

10. PROTECTIVE SERVICES & COMMUNITY LIAISON - None

11. CAPITAL & PROJECTS

11.1 Staff Report 21-2019 - Splash Pad Location

Motion: Ostrander, Young

That Committee of the Whole recommend that Council provide direction to Staff on the site selection for the splash pad.

The following amendment to the main motion was put forward:

Motion: Todd, Jansman

That the motion be amended to select Centennial Park as the location for the Splash Pad.

DEFEATED on a division of 3 YEAS and 4 NAYS, as follows:

YEAS: Councillors Jansman, Young, and Mayor Todd

NAYS: Councillors Burton, McConnell, Ostrander, Shankar

Motion: Ostrander, Young

That the main motion be withdrawn.

Carried

Motion: McConnell, Todd

That the Committee of the Whole direct staff to bring forward more information on the four suggested locations of Centennial Park, Howe Terrace, Fairway Park, and Town Hall, as options for the Splash Pad and that staff create a survey for public consultation on location options to be reviewed at the March 18th Committee of the Whole meeting.

Carried

Dan Beattie, Director of Operations spoke to a PowerPoint presentation. A copy of the presentation is held on file. He referenced a recent Splash Pad Committee meeting that was held on February 5, timelines associated with each of the suggested locations, and provided analysis for each site on water services, storm services, sanitary services, de-chlorination, cost, and parking availability.

Discussion was held regarding parking, the size of the splash pad presented in the options, and where the funds for potential additional costs may come from. Further discussion was held regarding the role of the Splash Pad Committee, the current available parking options, and the option of an additional site.

Council discussed the option of seeking public consultation in the form of a survey and the addition of Howe Terrace as an additional site.

11.1 Staff Report 18-2019 - Water Tower Location Review Guidance

Motion: Shankar, McConnell

That Committee of the Whole recommend that Council direct Staff to explore appropriate site locations for a new water tower by using one of the following options:

1. Examine only municipally owned properties; or
2. Examine both municipally owned and privately owned properties

Motion: Shankar, McConnell
That the main motion be withdrawn.

Carried

Motion: McConnell, Todd
That Committee of the Whole recommend that Council direct Staff to explore appropriate site locations for a new water tower by examining municipally owned properties first, followed by privately owned properties.

Carried

Dan Beattie, Director of Operations, spoke to the report. He stated he was looking for direction from Council regarding site analysis of potential properties for the water tower.

Discussion was held regarding timeline involved and examining municipally owned properties primarily.

11.2 Staff Report 19-2019 - Municipal Building 360 Dibble Street West, 2nd Floor Renovation – Phases 2 & 3

Motion: Todd, Shankar
That Committee of the Whole recommend that Council approve that Phases 2 & 3 on the 2nd Floor of the Municipal Building at 360 Dibble Street West, be completed with the Town acting as the General Contractor.

Carried

Dan Beattie, Director of Operations, spoke to the report. He provided information regarding the costing of Phase 1 and the savings from doing the work in-house. He referenced the renovations included in each phase.

Discussion was held regarding where the funds would come from for the renovations, allocated reserves for the renovations, and the option of funding the renovations over the next few years.

11.3 Staff Report 20-2019 - New Arena – Ice Plant Procurement

Motion: Shankar, Jansman

That Committee of the Whole recommend that Council direct Staff to procure an ice plant for the new arena using one of the following methods:

1. Sole Source: Cimco Refrigeration; or
2. Issue a Request for Proposal (RFP)

The following amendment to the motion was put forward:

Motion: Shankar, Jansman

That the Committee of the Whole recommend that Council direct Staff to procure an ice plant for the new arena by sole sourcing to Cimco Refrigeration.

CARRIED on a division of 5 YEAS and 2 NAYS, as follows:

YEAS : Councillors Burton, Jansman, Shankar, Young, and Mayor Todd

NAYS : Councillors McConnell and Ostrander

Dan Beattie, Director of Operations, spoke to the report. He referenced the options available and the pros and cons of each.

Discussion was held regarding sole sourcing the ice plant, that no option required a financial commitment at this time, other options for ice plant suppliers, and the timing of issuing an RFP.

12. NEW BUSINESS - None

13. PERIOD FOR MEDIA QUESTIONS - None

14. CLOSED SESSION – None

15. RISE AND REPORT - None

16. ADJOURNMENT

Motion: Jansman, Ostrander

That the meeting be adjourned. (Time 8:50 p.m.)

Carried