



PRESCOTT TOWN COUNCIL

MINUTES

Monday, July 22, 2019

6:30 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Kimberley Casselman, Clerk, Katie Forrester, Tourism & Recreation Coordinator, Shawn Merriman, Manager of Building & By-Law

1. Call to Order

Mayor Todd called the meeting to order at 6:32 p.m.

2. Approval of Agenda

Motion 152-2019: Jansman, Burton

That the agenda for the Council Meeting of July 22, 2019, be approved as amended.

Carried

The agenda was amended by adding a resolution under Item 12 – Resolutions.

3. Declarations of Interest

Mayor Todd declared a potential indirect pecuniary interest on Closed Session item 18.2 – Solicitor-Client Privilege. A copy of the Declaration of Interest form is held on file.

4. Presentations - None

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes – June 24, 2019

Motion 153-2019: Young, Shankar

That the Council minutes of June 24, 2019, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items - None

7.2 Information Items (under separate cover)

Motion 154-2019: Ostrander, Shankar

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Report – May & June 2019
2. Prescott Police Services Board Report – May 2019
3. Ministry of Municipal Affairs and Housing email re: Bill 108: Current Regulatory Postings
4. Leeds, Grenville & Lanark District Health Unit Board of Health Meeting Summary – June 20, 2019
5. Ministry of Tourism, Culture and Sport letter re: Library Funding
6. The College of Physicians and Surgeons of Ontario letter re: 2020 Council Award
7. Stewardship Ontario letter re: Industry Funding for Municipal Blue Box Recycling
8. Township of Augusta resolution re: Water Levels
9. Township of South Glengarry resolution re: Library Funding
10. Township of Huron-Kinloss resolution re: Library Funding
11. County of Huron resolution re: Combined OGRA/ROMA Conference
12. Municipality of East Ferris resolution re: Combined OGRA/ROMA Conference

13. Township of Tyendinaga resolution re: Combined OGRA/ROMA Conference
14. Township of South Frontenac resolution re: Combined OGRA/ROMA Conference
15. Town of Halton Hills resolution re: Combined OGRA/ROMA Conference
16. Town of Oakville resolution re: Traffic Calming and Speed Limit Review
17. City of Brantford resolution re: Retail Cannabis Stores
18. Township of Warwick resolution re: Enforcement for Safety on Family Farms
19. Town of Plympton-Wyoming resolution re: Enforcement for Safety on Family Farms
20. Municipality of Neebing resolution re: OMPF

8. Committee Reports - None

9. Mayor

Mayor Todd spoke to the recent Government of Canada funding announcement for the Eastern Ontario Regional Network. He spoke to his attendance at a Special Joint Services meeting and referenced the upcoming Tri-Council meeting taking place on July 30. Mayor Todd thanked staff for helping to organize the Canada Day fireworks and thanked Fort Wellington for their Canada Day activities.

10. Outside Boards, Committees and Commissions

Councillor Jansman spoke to her attendance at a recent Prescott BIA Board of Management strategic planning session.

Councillor McConnell spoke to upcoming summer events and activities taking place at the Prescott Public Library.

Councillor Ostrander referenced the Prescott Fire Department report and Grenville County OPP report in the Council information package. He spoke to the St. Lawrence Shakespeare Festival's opening night and their upcoming community shows.

Councillor Shankar spoke to the South Grenville Chamber of Commerce golf tournament taking place on July 26, The Row beach party on July 27, and to his attendance at a St. John's Ambulance Fundraiser.

Councillor Young spoke to his attendance at a St. Lawrence Lodge board meeting and a Lanark, Leeds and Grenville Board of Health meeting.

11. Staff

11.1 Staff Report 53-2019 – Haunted House: In-Kind Facility Waiver Application

Katie Forrester, Tourism & Recreation Coordinator, provided an overview of the staff report.

Discussion was held regarding the dates requested, a paid rental on one of the dates, and the use of the community centre for the whole month of October for one, unpaid event. Further discussion was held regarding other potential event days, volunteers, and having the event at another suitable location.

Motion 155-2019: Burton, Young

That Council support a haunted house by “A Haunting on County Road 16” in Prescott and direct staff to find a suitable location on suitable dates for this event.

Carried

11.2 Staff Report 54-2019 – South Grenville Pickleball Club: In-Kind Facility Waiver Application

Katie Forrester, Tourism & Recreation Coordinator, provided an overview of the staff report.

Discussion was held regarding other sport clubs paying for the use of the community centre, facility rental rates to cover usage and staff time, how the pickleball club operated, and lines on the community centre floor for sport organizations. Further discussion was held regarding the proposed time of the pickleball games and continuing a dialogue with the club to find an arrangement.

Motion: 156-2019: Shankar, McConnell

That staff be directed to continue dialogue with the South Grenville Pickleball Club regarding the use of the Leo Boivin Community Centre.

Carried

11.3 Staff Report 55-2019 – Prescott Farmers’ and Crafters’ Market

Katie Forrester, Tourism & Recreation Coordinator, provided an overview of the staff report.

Discussion was held regarding the Town budget for supporting the Farmers’ and Crafters’ Market, the new market executive committee members, and local competition. Further discussion was held regarding staff reporting back on the market after the season.

11.4 Staff Report 56-2019 – Construction Activity in the Town of Prescott January through June 2019

Shawn Merriman, Manager of Building & By-Law, provided an overview of the staff report.

11.5 Staff Report 57-2019 – By-Law Enforcement Activities within the Town of Prescott January 1 through June 30, 2019

Shawn Merriman, Manager of Building & By-Law, provided an overview of the staff report.

Discussion was held regarding littering issues in town. Council members also discussed the need for more garbage cans along King Street and pet disposal stations.

11.6 Staff Report 58-2019 – June 2019 Financial Report

Matthew Armstrong, CAO/Treasurer, provided an overview of the staff report.

11.7 Staff Report 59-2019 – Property Taxes Receivable

Matthew Armstrong, CAO/Treasurer, provided an overview of the staff report.

Discussion was held regarding the possibility of offering a monthly pre-authorized payment plan for property tax payments, the percentage of residential and commercial properties in arrears, and the tax sale process.

12. Resolutions

12.1 Region 9 Regional Tourism Organization Board of Directors

Mayor Todd provided background on the resolution and explained that the Town's Economic Development Officer would be submitting an application to sit on the board of directors for the Region 9 Regional Tourism organization.

Motion: 157-2019: Jansman, Burton

That the Council of the Town of Prescott supports the application by Dana Valentyne, Town of Prescott Economic Development Officer, for a seat on the Region 9 Regional Tourism Organization Board of Directors.

Carried

13. By-laws

13.1 Sale of Land – 691 Dibble Street West

Motion 158-2019: Jansman, Burton

That By-Law-32-2019, being a by-law to authorize the sale of land by the Corporation of the Town of Prescott to Habitat for Humanity Thousand Islands; that land being Plan 19 BLK 3 N PT Lots 52 and 53, Prescott, Ontario, be read a first and second time.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law. He stated that Council had declared the property located at 691 Dibble Street West as surplus to the needs of the Town, at the Council meeting of June 24, 2019. He added that the notice period for the sale of this land had ended on July 15, 2019. Discussion was held regarding the property coming to the Town as a tax sale and the timeline for the Habitat for Humanity construction.

Motion 159-2019: Jansman, Burton

That By-Law-32-2019, being a by-law to authorize the sale of land by the Corporation of the Town of Prescott to Habitat for Humanity Thousand Islands; that land being Plan 19 BLK 3 N PT Lots 52 and 53, Prescott, Ontario, be read a third time, passed and signed by the Mayor and Clerk.

Carried

13.2 Tax Rate By-Law Amendment

Motion 160-2019: Young, Shankar

That By-Law 33-2019, being a by-law to amend By-Law 23-2019, being a by-law to adopt tax rates for municipal purposes for the year 2019, be read a first and second time.

Carried

Councillor Young spoke to the by-law and stated that it was a housekeeping issue which reflected the correct rates for the various tax classes.

Motion 161-2019: Young, Shankar

That By-Law 33-2019, being a by-law to amend By-Law 23-2019, being a by-law to adopt tax rates for municipal purposes for the year 2019, be read a third time, passed and signed by the Mayor and Clerk.

Carried

14. New Business

Mayor Todd asked staff for a timeline on the changes to the downtown traffic lights. Matthew Armstrong, CAO/Treasurer, stated that staff was now waiting on the delivery of customized signage, which would be installed in the coming week.

15. Notices of Motion

15.1 Councillor McConnell

Councillor McConnell introduced the following Notice of Motion to be considered at the Council meeting of August 26, 2019:

WHEREAS Lake Ontario and the Upper St. Lawrence River are valuable regional, national and international resources; and

WHEREAS federal governments of the United States and Canada and the International Joint Commission have, in partnership with the States and Provinces, a

joint interest in the management of Lake Ontario and the Upper St. Lawrence River;
and

WHEREAS the management of the lake levels and upper river levels falls within this joint interest; and

WHEREAS the flooding experienced by shoreline residents, by shoreline businesses and within public waterfront spaces poses a threat to life and safety while causing severe property damage, significant environmental damage, substantial economic loss and protracted mental health trauma; and

WHEREAS municipalities across Ontario have expended significant staffing and financial resources in flood mitigation, flood protection and emergency response; and

WHEREAS the flooding experienced in the spring of 2017 and 2019 threaten regional and municipal infrastructure; and

WHEREAS it is conceivable and reasonable to anticipate future flooding as was experienced in the spring of 2017 and is being experienced now in 2019;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Town of Prescott Council supports the Township of Augusta Council's call on the International Joint Commission (IJC) to hold public information meetings to: discuss IJC Plan 2014 and its contribution, if any, to the flooding along the St. Lawrence River experienced in the spring of 2017 and 2019; what measures could be adopted in Plan 2014 to prevent or mitigate future flooding; and what the future holds for the IJC and the International Lake Ontario - St Lawrence River Board.
2. The Canadian Provincial and Federal governments be requested to establish an independent committee to review IJC Plan 2014 for determining its role, if any, with respect to the flooding along the St. Lawrence River that occurred in the spring of 2017 and 2019, the role, if any, of the flooding of the Ottawa River during the same periods; and what the Province of Quebec and the City of Montreal needs to do, if anything, to harden itself against flood so water is not impeded at the Moses-Saunders Dam as a flooding mitigation measure for the City of Montreal.
3. The Provincial government review and increase the funding provided to municipalities as the first line in flood prevention, mitigation, preparedness response and recovery commensurate to the anticipated increases in flooding, erosion and damages;

BE IT FURTHER RESOLVED THAT this resolution be Circulated to Prime Minister Justin Trudeau, Premier Doug Ford, MP Chrystia Freeland (Foreign Affairs), MPP Sylvia Jones (Solicitor General), MPP Steven Clark (Municipal Affairs and Housing), Canadian Representatives of the IJC Henry Lickers, Marrell-Ann Phare, and Pierre Beland (Chair), Association of Municipalities of Ontario, Ontario Association of Fire Chiefs, Great Lakes and St. Lawrence Cities Initiative and all Municipalities in Leeds and Grenville.

16. Mayor's Proclamation - None

17. Period for Media Questions

Wayne Lowrie, Brockville Recorder & Times, asked what the purchase price was for the property sale of 691 Dibble Street West. Matthew Armstrong, CAO/Treasurer, stated \$20K.

Council recessed at 8:16 p.m.

Council resumed at 8:22 p.m.

18. Closed Session

Motion 162-2019: Young, Shankar

That Council move into Closed Session at 8:22 p.m. to address matters pertaining to:

18.1 Approval of Closed Session Minutes

18.2 Solicitor-Client Privilege

- Under Section 239(2)(f) of the Municipal Act, 2001 – advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

18.3 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act, 2001* – a proposed or pending acquisition or disposition of land by the municipality of local board; and

That the CAO/Treasurer and Clerk remain in the room.

Carried

Motion 163-2019: Shankar, Ostrander
That Council reconvene in Open Session. (Time: 10:12 p.m.)

Carried

19. Rise and Report

During the Closed Session, Council accepted Closed Session minutes and received information and provided direction to staff on Items 18.2 and 18.3.

20. Confirming By-Law

Motion 164-2019: McConnell, Jansman
That By-law 34-2019, being a by-law to confirm the proceedings of the Council meeting held on July 22, 2019, be read a first and second time.

Carried

Motion 165-2019: McConnell, Jansman
That By-law 34-2019, being a by-law to confirm the proceedings of the Council meeting held on July 22, 2019, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 166-2019: Ostrander, Shankar
That the meeting be adjourned to Monday, August 26, 2019, at 6:30 p.m.
(Time: 10:12 p.m.)

Carried

Original Signed By:

Mayor

Original Signed By:

Clerk