



**PRESCOTT TOWN COUNCIL
MINUTES**

**Wednesday, January 30, 2019
6:30 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Kimberley Casselman, Clerk, and Katie Forrester, Tourism & Recreation Coordinator

1. Call to Order

Mayor Todd called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Motion 07-2019: Jansman, McConnell

That the agenda for the Council Meeting of January 30, 2019, be approved as amended.

Carried

The agenda was amended as follows:

Add Item #12.1 – Resolution – Fire Services

Remove Item #13.3 – Business Improvement Area Governance By-Law

3. Declarations of Interest - None

4. Presentations – None

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes – December 10, 2018

Motion 08-2019: Shankar, Young

That the Council minutes of December 10, 2018, be accepted as presented.

Carried

6.2 Special Council Minutes – January 21, 2019

Motion 09-2019: Burton, Jansman

That the Special Council minutes of January 21, 2019, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items - None

7.2 Information Items (under separate cover)

Motion 10-2019: Young, Shankar

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Report – November/ December 2018
2. Planning Advisory Committee Minutes – November 20, 2018
3. United Counties of Leeds & Grenville Media Release – December 14, 2018
4. Ontario Energy Board Notice to Customers of Enbridge Gas Inc.
5. City of Hamilton resolution re: Maintaining the Municipal Voters' List for Municipal Elections
6. Town of Shelburne resolution re: Municipal Voters' List
7. Town of Mono resolution re: Municipal Voters' List
8. Town of Georgina resolution re: Bill 66 – “Restoring Ontario’s Competiveness Act”
9. Township of Wilmot resolution re: Bill 66 – “Restoring Ontario’s Competiveness Act:
10. City of Niagara Falls resolution re: Opting In to Allow Retail Cannabis Stores
11. Municipality of Mattice-Val Cote resolution re: Paragraph 4 of Declaration of Office

Councillor Young spoke to Item #1 – Prescott Fire Department Report – November/December 2018.

Councillor Burton spoke to Item #6 & #7 – Town of Shelburne resolution re: Municipal Voters' List and Town of Mono resolution re: Municipal Voters' List.

Councillor McConnell spoke to Item #11 – Municipality of Mattice-Val Cote resolution re: Paragraph 4 of Declaration of Office.

8. Committee Reports

8.1 Committee of the Whole Report 01-2019

a. Committee of the Whole minutes dated January 7, 2019

Motion 11-2019: McConnell, Jansman

That the Committee of the Whole minutes dated January 7, 2019, be accepted as presented.

Carried

b. 2019 Community Grant Application Review Working Group

Motion 12-2019: Jansman, Burton

That Council appoint the following three members to the Community Grant Application Review Working Group for 2019 Grants:

1. Councillor McConnell
2. Councillor Young
3. Councillor Ostrander

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the grant application deadline.

8.2 Committee of the Whole Report 02-2019

a. Committee of the Whole minutes dated January 21, 2019

Motion 13-2019: Burton, Jansman

That the Committee of the Whole minutes dated January 21, 2019, be accepted as presented.

Carried

b. 2019 Community Awards

Motion 14-2019: Jansman, Burton

That Council approve the creation of the Business of the Year award and appoint Mayor Todd and Councillors Jansman and Shankar to the 2019 Community Awards Selection Panel.

Carried

Discussion was held regarding the title of the Business of the Year award and the possibility of creating an additional award for not-for-profit organizations in the future.

9. Mayor

Mayor Todd spoke to his attendance at the Joint Services Committee budget meeting and the Rural Ontario Municipal Association Conference held on January 27- 29. He referenced an upcoming meeting at Queen's Park on February 11.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke her attendance at the BIA meeting held on January 8.

Councillor Jansman spoke to her attendance the Planning Advisory Committee meeting held on January 16 and the Rural Ontario Municipal Association Conference held on January 27-29.

Councillor McConnell spoke his attendance at the Operations Department weekly meeting and to the plans for the new arena.

Councillor Ostrander spoke to his attendance at the BIA meeting held on January 8 and the upcoming PSB meeting to be held on January 31.

Councillor Shankar spoke to his attendance at the weekly Operations Department meetings and referenced the upcoming Winter Walk Day being held on February 6.

Councillor Young spoke to the Prescott Fire Department meeting held on January 8 and commended the Operations Department on their snow removal efforts.

11. Staff

Matthew Armstrong, CAO/Treasurer, spoke his attendance at the Rural Ontario Municipal Association Conference. He provided Council with information on the conference information sessions that he attended.

12. Resolutions

Motion 15-2019: Ostrander, Shankar

That Council approve the following Prescott Fire Department appointments:

Fire Chief – Barry Moorhouse (4 year appointment)

Deputy Fire Chief – Robert Gilmour (4 year appointment)

Captain #1 - Paul Arcand (2 year appointment)

Captain #2 - John Houston (2 year appointment)

Captain #3 - Chris Veltkamp (2 year appointment)

Carried

13. By-laws

13.1 Committee of Adjustment Appointment By-Law

Motion 16-2019: Jansman, McConnell

That By-Law 02-2019, being a by-law to appoint members to the Committee of Adjustment for the term of Council expiring November 14, 2022, be read a first and second time.

Carried

Motion 17-2019: Jansman, Burton

That By-Law 02-2019, being a by-law to appoint members to the Committee of Adjustment for the term of Council expiring November 14, 2022, be read a third time, passed, and signed by the Mayor and Clerk.

Carried

Kimberley Casselman, Clerk, provided an overview of the by-law.

13.2 Taxi By-Law Amendment

Motion 18-2019: Jansman, McConnell

That By-Law 03-2019, being a by-law to amend By-Law No. 04-2014, being a by-law for licensing, regulating, and governing vehicles used for hire including owners and drivers of taxicabs, limousines and accessible taxicab service in the Town of Prescott, be read a first and second time.

Carried

Motion 19-2019: Jansman, Burton

That By-Law 03-2019, being a by-law to amend By-Law No. 04-2014, being a by-law for licensing, regulating, and governing vehicles used for hire including owners and drivers of taxicabs, limousines and accessible taxicab service in the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk.

Carried

13.3 Community Emergency Management Coordinator and Alternate Appointments By-Law

Motion 20-2019: Ostrander, Shankar

That By-Law 04-2019, being a by-law to appoint a Community Emergency Management Coordinator and an Alternate Community Emergency Management Coordinator for the Town of Prescott, be read a first and second time.

Carried

Motion 21-2019: Ostrander, Shankar

That By-Law 04-2019, being a by-law to appoint a Community Emergency Management Coordinator and an Alternate Community Emergency Management Coordinator for the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Discussion was held regarding the qualifications of the Alternate Community Emergency Management Coordinator.

13.4 2019 Temporary Borrowing By-Law

Motion 22-2019: Young, Shankar

That By-Law 05-2019, being a by-law to authorize temporary borrowing for the year 2019, be read a first and second time.

Carried

Motion 23-2019: Young, Shankar

That By-Law 05-2019, being a by-law to authorize temporary borrowing for the year 2019, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, CAO/Treasurer, provided an overview of the by-law.

13.6 Interim Tax Levy By-Law

Motion 24-2019: Young

That By-Law 06-2019, being a by-law to provide for an interim tax levy for 2019, be read a first and second time.

Carried

Motion 25-2019: Young

That By-Law 06-2019, being a by-law to provide for an interim tax levy for 2019, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, CAO/Treasurer, provided an overview of the by-law.

14. New Business – None

15. Notices of Motion

Councillor Jansman introduced the following notice of motion:

WHEREAS concerns over the quality of the Municipal Voters' List is not a new phenomenon; and

WHEREAS the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) has been advocating for transformational changes to the way that Ontario creates and maintains the Voters' List for municipal purposes; and

WHEREAS the Preliminary List of Electors, which forms the Voters' List in Ontario, is supplied by data from the Municipal Property Assessment Corporation (MPAC); and

WHEREAS despite incremental changes made by MPAC, MPAC has a limited ability to fix the accuracy issues that impairs the current process and the Voters' List continues to be flawed with data inaccuracies and outdated information; and

WHEREAS a transformational solution to the way that the Voters' List is created and managed is required;

THEREFORE BE IT RESOLVED that the Corporation of the Town of Prescott supports the reestablishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC, and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections;

AND FURTHER that this resolution be circulated to the Minister of Municipal Affairs, the Minister of Finance, AMCTO, MPAC, and municipalities in the United Counties of Leeds and Grenville for their consideration and support.

16. Mayor's Proclamation - None

17. Period for Media Questions - None

18. Closed Session - None

19. Rise and Report – None

20. Confirming By-Law – 07-2019

Motion 26-2019: Shankar, Young

That By-Law 07-2019, being a by-law to confirm the proceedings of the Council meeting held on January 30, 2019, be read a first and second time.

Carried

Motion 27-2019: Shankar, Young

That By-Law 07-2019, being a by-law to confirm the proceedings of the Council meeting held on January 30, 2019, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 28-2019: McConnell, Burton

That the meeting be adjourned. (Time: 7:40 p.m.)

Carried

Original Signed By

Original Signed By

Mayor

Clerk