



PRESCOTT TOWN COUNCIL

MINUTES

Monday, May 27, 2019

6:30 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present	Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Kimberley Casselman, Clerk, Katie Forrester, Tourism & Recreation Coordinator, Shawn Merriman, Manager of Building & By-Law, Dana Valentyne, Economic Development Officer, and Lindsey Veltkamp, Deputy Clerk

1. Call to Order

Mayor Todd called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Motion 113-2019: Ostrander, Shankar

That the agenda for the Council Meeting of May 27, 2019, be approved as presented.

Carried

3. Declarations of Interest - None

4. Presentations

4.1 2019 Community Awards

Mayor Brett Todd and Councillors Teresa Jansman and Gauri Shankar presented Brian Dikdan from Canadian Tire with the Business of the Year Award, Suzanne Liezert-Rutter with the Volunteer of the Year Award, and Carol Casselman with the Citizen of the Year Award.

Council recessed for a brief reception at 6:42 p.m. Council resumed at 7:06 p.m.

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes - April 23, 2019

Motion 114-2019:McConnell, Jansman

That the Council minutes of April 23, 2019, be accepted as presented.

Carried

6.2 Emergency Special Council Minutes - April 24, 2019

Motion 115-2019: Young, Shankar

That the Emergency Special Council minutes of April 24, 2019, be accepted as presented.

Carried

Councillor Young spoke to the Emergency Special Council meeting.

Councillor McConnell provided a brief update of the construction on Henry Street.

7. Communications & Petitions

7.1 Action Items - None

7.2 Information Items (under separate cover)

Motion 116-2019: Ostrander, Shankar

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Report – April 2019
2. Police Services Board Report – April 2019
3. Planning Advisory Committee Minutes – April 24, 2019
4. United Counties of Leeds and Grenville Media Release
5. Royal Canadian Legion Branch #97 letter re: Easter Fun Day
6. Premier of Ontario letter re: Public Health Funding Resolution
7. Minister of Municipal Affairs and Housing email re: More Homes, More Choice
8. Ontario Good Roads Association letter re: Combined Conference with ROMA
9. Ontario Building Officials Association Media Release re: Housing Shortages
10. Municipal Property Assessment Corporation letter re: 2018 Annual Report (for the full report, please contact staff)
11. Township of McKellar resolution re: Funding Cuts to SOLS
12. Township of Mulmur resolution re: Funding Cuts to SOLS
13. Township of Essa resolution re: Funding Cuts to SOLS
14. Town of Hanover resolution re: Funding Cuts to SOLS
15. Municipality of Mississippi Mills resolution re: Provincial Policy Statement
16. Town of Aurora resolution re: Bill 108, More Homes, More Choice Act
17. Township of Archipelago resolution re: Bill 108, More Homes, More Choice Act
18. Town of Mono resolution re: Ontario Municipal Partnership Fund
19. The Regional Municipality of Peel resolution re: Overview of Health System Transformation

Councillor Jansman spoke to Item #6 – Premier of Ontario letter re: Public Health Funding Resolution. Matthew Armstrong, CAO/Treasurer, spoke to the resolution. He stated that the Public health levy for 2019 would remain the same, but would be increasing in 2020.

Councillor McConnell spoke to Item #16 – Town of Aurora resolution re: Bill 108, More Homes, More Choice Act, and Item #17 – Township of Archipelago resolution re: Bill 108, More Homes, More Choice Act.

Mayor Todd spoke to the Southern Ontario Library Service funding cuts.

8. Committee Reports

8.1 Committee of the Whole Report 09-2019

a. Committee of the Whole minutes dated May 6, 2019

Motion 117-2019: Young, Shankar

That the Committee of the Whole minutes dated May 6, 2019, be accepted as presented.

Carried

b. Application for Facility Fee Waiver Form

Motion 118-2019: Shankar, Young

That Council adopt an “Application for Facility Fee Waiver” form, to assist in collecting the information required to assist non-profit organizations and civic groups, and to streamline the process of waiving facility fees for these groups.

Carried

Councillor Shankar spoke to the application form.

c. Scuba Diver Entrance Ramp

Motion 119-2019: Burton, Young

That Council approve the installation of a water access ramp to be located adjacent to RiverWalk Park at an estimated cost of \$9,500 + HST.

Carried

Councillor Burton spoke to the report. Discussion was held regarding the location of the ramp and timeline for implementation.

Matthew Armstrong, CAO/Treasurer, spoke to the location of the ramp, recent discussions with the diving group regarding parking and a location for storing gear.

Further discussion was held regarding increased signage and developing policies for docking along the waterfront.

8.2 Committee of the Whole Report 10-2019

a. Committee of the Whole minutes dated May 21, 2019

Motion 120-2019: McConnell, Jansman

That the Committee of the Whole minutes dated May 21, 2019, be accepted as amended.

Carried

Councillor McConnell referenced an error in the minutes regarding the amount of funds raised to-date by the Community Splash Pad Committee. He stated the correct amount was \$6,500 raised and asked that the amount be amended in the minutes.

c. Centennial Park Splash Pad

Motion 121-2019: Burton, Young

That Council approve:

1. an analysis approach for parking over the summer months to note available spaces in the parking lot west of Centennial Park;
2. the installation of bathrooms in the building housing the splash pad pumps at an estimated incremental cost of \$15,000.00;
3. the exploration of alternative solutions to replacing the playground base at Centennial Park; and
4. that the splash pad theme be deferred to the Splash Pad Community Group to choose their top choices, which will then come back to Council for final approval.

Carried

Councillor Burton spoke to the item. Discussion was held regarding the structure of the pump house and the deadline for purchasing materials.

Matthew Armstrong, CAO/Treasurer, stated that a report with the timeline and theme would come back to a Committee meeting in June.

b. 2019 Community Grants Program Allocation

Motion 122-2019: Young, Shankar

That Council approve the 2019 Community Grant allocations as per staff report 39-2019.

Carried

Councillor Young spoke to the Community Grant Application Review Working Group and the funding requests.

8.3 Planning Advisory Committee Report 06-2019

Motion 123-2019: Burton, Young

That Council approve the consent application SEV2019-04 subject to the following conditions:

1. The balance of any outstanding taxes, including penalties and interest, (any local improvement charges, if applicable) shall be paid to the Town;
2. An acceptable reference plan or legal description and the transfer or instrument conveying the severed right-of-way shall be submitted to the Town; and
3. That favourable comments are received from other commenting agencies.

Carried

Shawn Merriman, Manager of Building & By-law, provided background on the report.

9. Mayor

Mayor Todd spoke to a recent meeting held in Augusta with representatives from Edwardsburgh/Cardinal, Augusta, and Prescott to discuss seeking municipal efficiencies. Matthew Armstrong, CAO/Treasurer, stated that the municipalities would continue to share information and look for efficiency opportunities.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke to a recent fundraiser that took place at the Mayfield Retirement Home.

Councillor McConnell spoke to the construction on Henry Street West, and referenced an upcoming Walker House member's lunch being held on Friday, June 1.

Councillor Ostrander spoke to the Prescott Fire Department Report and his attendance at the Ontario Fire Marshall's seminar held on May 11.

Discussion was held regarding the opening of the Fire Hall and timeline for completion.

Councillor Shankar spoke to his attendance at the opening of Zens Inn held on May 25. He referenced the 2019 Recreation, Leisure & Play Guide, which was available on the Town's website.

Councillor Young referenced an upcoming board meeting for St. Lawrence Lodge on May 22.

11. Staff - None

12. Resolutions

12.1 Summer Meeting Schedule

Motion 124-2019: Burton, Young

That Council approve that the summer Council meeting schedule be as follows: Monday, July 22nd and Monday, August 26th at 6:30 p.m.

Carried

13. By-laws

13.1 Building Inspector Appointments

Motion 125-2019: Jansman, Burton

That By-Law 26-2019, being a by-law to appoint Building Inspectors for the Corporation of the Town of Prescott (Contracted/Casual), be read a first and second time.

Carried

Motion 126-2019: Jansman, Burton

That By-Law 26-2019, being a by-law to appoint Building Inspectors for the Corporation of the Town of Prescott (Contracted/Casual), be read a third time, passed and signed by the Mayor and Clerk.

Carried

Councillor Jansman spoke to the appointments.

13.2 Water & Sewer Rates

Motion 127-2019: Young, Shankar

That By-Law 27-2019, being a by-law to amend Schedule 'A' of By-Law 03-2006, being a by-law to enact rules and regulations for the operation of a water supply system, water works distribution system, wastewater collection system, and a wastewater treatment system in the Town of Prescott, and the establishment of rates for water and wastewater services related to the operation of systems, be read a first and second time.

Carried

Motion 128-2019: Young, Shankar

That By-Law 27-2019, being a by-law to amend Schedule 'A' of By-Law 03-2006, being a by-law to enact rules and regulations for the operation of a water supply system, water works distribution system, wastewater collection system, and a wastewater treatment system in the Town of Prescott, and the establishment of rates for water and wastewater services related to the operation of systems, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Councillor Young spoke to the Water and Sewer rates. He referenced that the slight increase in water rates would be implemented on June 1.

14. New Business

Councillor McConnell spoke to the scaffolding located at the Water Treatment Plant on Corinne Street.

15. Notices of Motion – None

16. Mayor's Proclamation - None

17. Period for Media Questions - None

18. Closed Session - None

19. Rise and Report - None

20. Confirming By-Law – 28-2019

Motion 129-2019: Shankar, Young

That By-Law 28-2019, being a by-law to confirm the proceedings of the Council meeting held on May 27, 2019, be read a first and second time.

Carried

Motion 130-2019:

That By-Law 28-2019, being a by-law to confirm the proceedings of the Council meeting held on May 27, 2019, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 131-2019: McConnell, Jansman

That the meeting be adjourned to Monday, June, 24, 2019, at 6:30 p.m.
(Time: 8:00 p.m.)

Carried

Original Signed By:

Mayor

Original Signed By:

Clerk