



**SPECIAL COUNCIL**

**MINUTES**

**Wednesday, November 21, 2018**

**1:00 p.m.**

**Ruth Evanson Room, Town Hall**

**360 Dibble Street West**

**Prescott, Ontario**

Present	Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Ray Young, and Councillor-elect Gauri Shankar
Staff	Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of Operations, Kimberley Casselman, Director of Administration/Clerk, Lindsey Veltkamp, Deputy Clerk, Katie Forrester, Tourism & Recreation Coordinator, Dana Valentyne, Economic Development Officer, Mike Galloway, Orientation Session Facilitator

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**1. Call to Order**

Mayor Todd called the meeting to order at 1:05 p.m.

**2. Approval of Agenda**

Motion 225-2018: Jansman, Burton

That the agenda for the Special Council Meeting of November 21, 2018, be approved as presented.

Carried

**3. Declarations of Interest – None**

**4. Closed Session**

**4.1 Council Orientation**

Motion 226-2018: Burton, Young

That Council move into Closed Session at 1:05 p.m. under Section 239 (3.1) of the *Municipal Act, 2001*, for the purpose of educating or training the members with regard to Council Orientation; and

That at the meeting, no member discuss or otherwise deal with any matter in a way that materially advances business or decision-making of the Council, local board, or committee; and

That the CAO/Treasurer, Director of Operations, Director of Administration/Clerk, Deputy Clerk, Economic Development Officer, Tourism & Recreation Coordinator, Dr. Gauri Shankar, and Mike Galloway remain in the room.

Carried

Motion 227-2018: Young, Ostrander

That the meeting reconvene in Open Session. (Time: 4:49 p.m.)

Carried

**5. Rise and Report**

During the Closed Session, Council and staff members participated in Council Orientation training facilitated by Mike Galloway through the Association of Municipal Clerks and Treasurers of Ontario.

**6. Period for Media Questions – None**

**7. Confirming By-Law – 42-2018**

Motion 228-2018: Young, Burton

That By-Law 42-2018, being a by-law to confirm the proceedings of the Special Council meeting held on November 21, 2018, be read a first and second time.

Carried

Motion 229-2018: Young, Burton

That By-Law 42-2018, being a by-law to confirm the proceedings of the Special Council meeting held on November 21, 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

**8. Adjournment**

Motion 230-2018: McConnell, Ostrander

That the meeting be adjourned to Monday, November 26, 2018, at 6:30 p.m. (Time: 4:49 p.m.)

Carried

*Original Signed By*

*Original Signed By*

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Mayor

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Clerk