



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, October 29, 2018
6:30 p.m.
Health Centre Meeting Room
555 King Street West
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of Public Works & Infrastructure, and Lindsey Veltkamp, Deputy Clerk

1. Call to Order

Mayor Todd called the meeting to order at 6:28 p.m.

2. Approval of Agenda

Motion 212-2018: McConnell, Ostrander
That the agenda for the Council Meeting of October 29, 2018, be approved as presented.

Carried

3. Declarations of Interest - None

4. Presentations

4.1 Light Up the Night Parade - John Henry & Chris Veltkamp

John Henry and Chris Veltkamp, Prescott Fire Department, spoke to a presentation regarding the upcoming Light Up the Night Parade. A copy of the presentation is held on file. They spoke to the parade marshal, community collaboration, and the request for donations.

Councillors Burton and Ostrander thanked the Prescott Fire Department for their time and hard work on the event. Mayor Todd echoed their appreciation.

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes - September 24, 2018

Motion 213-2018: Ostrander, McConnell

That the Council minutes of September 24, 2018, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items - None

7.2 Information Items (under separate cover)

Motion 214-2018: Young, Ostrander

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Report – September 2018
2. Prescott BIA Minutes – June – September 2018
3. AMO – The Federal Gas Tax Fund, 2017 Annual Report

4. Ministry of Tourism, Culture and Sport letter re: Ontario Medal for Good Citizenship
5. The Township of Amaranth resolution re: Licensing Process to Take Water for Commercial Water Bottling Facilities
6. Township of Montague resolution re: Provincial Government Consultation
7. City of Hamilton resolution re: NAFTA – Dairy Supply Management Program

8. Committee Reports

8.1 Committee of the Whole Report 13-2018

a. Committee of the Whole minutes dated October 1, 2018

Motion 215-2018: Ostrander, McConnell

That the Committee of the Whole minutes dated October 1, 2018, be accepted as presented.

Carried

b. Arena Fundraising Working Group

Motion 216-2018: Burton, Jansman

That Council approve that an Arena Fundraising Working Group of Council be established with three members of Council, being Mayor Todd, and Councillors Burton and Ostrander, three members from the public, and two members from Town Staff.

Carried

Councillor Burton provided an overview of the working group.

c. 2019 Community Grant Eligibility Guidelines

Motion 217-2018: Jansman, Burton

That Council approve that Leo Boivin Community Centre user groups be exempt from the Community Grant eligibility criteria pertaining to the requirement that services to Town residents must be provided within the Town of Prescott.

Carried

Councillor Jansman spoke to the change in criteria for the Community Grants.

d. Town of Prescott Pingstreet Mobile Application

Motion 218-2018: Burton, Jansman

That Council approve the discontinuation of the Pingstreet mobile application.

Carried

Councillor Burton spoke to the discontinuation of the Pingstreet Mobile application.

e. 2019 Marina Rates

Motion 219-2018: Young, McConnell

That Council approve that the implementation of the per foot basis, for less than 19-foot boats on seasonal slip rentals, be phased in with 50% of the difference in 2019 and the full rate in 2020.

Carried

Councillor Young spoke to the adjustment of the marina rates.

8.2 Committee of the Whole Report 14-2018 - October 15, 2018

a. Committee of the Whole minutes dated October 15, 2018

Motion 220-2018: McConnell, Ostrander

That the Committee of the Whole minutes dated October 15, 2018, be accepted as presented.

Carried

b. Leo Boivin Community Centre Non-Ice Rentals

Motion 221-2018: Jansman, Burton

That Council approve that the Leo Boivin Community Centre be offered for rent for non-ice activities using the following rates:

\$50.00 per hour where spectators are not present

\$75.00 per hour where spectators are present

\$625.00 per day for all day or multi-day events where they will have exclusive use of the arena for those days

*Additional charges for licenses events, staff setup and tear down, excess garbage, kitchen and meeting room usage will be included in the rental agreement; and

That staff report back on non-ice rental statistics in January 2019.

Carried

Councillor Jansman provided an overview of renting the Leo Boivin Community Centre for non-ice activities.

Discussion was held regarding marketing the availability of the Community Centre and the rental fee.

9. Mayor

Mayor Todd spoke to his attendance at the St. Lawrence Economic Corridor meeting, the Zombie Walk held October 27, and thanked Joe Martell and volunteers for organizing the event.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke to the recent Prescott Fire Department Anniversaries: Harry Leeflang (30 years), Mike Searson (1 year), George Lochtie (1 year), and Gord Brooks (1 year).

Councillor Jasnman spoke to her attendance at the Leeds, Grenville & Lanark District Board of Health meeting held on October 25. She referenced the Seniors Expo organized by Sue Vallom and Walker House, and thanked Joe Martell and volunteers for organizing the Zombie Walk.

Councillor McConnell spoke to his attendance at the recent Library Board meeting.

Councillor Ostrander spoke to his attendance at the Walker House Seniors Expo held on October 27 and the upcoming Chamber of Commerce meeting being held on October 30.

Councillor Young spoke to his attendance at the recent Prescott Fire Department meeting and the fire drill at the Mayfield Retirement Home.

11. Staff - None

12. Resolutions - None

13. By-laws - None

14. New Business

Councillor McConnell spoke to the current Committee of the Whole meeting structure and requested that staff report back to Council with meeting structure options for the next term.

Mayor Todd spoke to the line painting at Centre and Dibble Street.

15. Notices of Motion - None

16. Mayor's Proclamation

16.1 Royal Canadian Legion Fort Wellington Branch 97 - Poppy Days in Prescott (October 26 to November 11)

Mayor Todd proclaimed October 26 to November 11, 2018, as Poppy Days in the Town of Prescott.

17. Period for Media Questions - None

18. Closed Session - None

19. Rise and Report - None

20. Confirming By-Law – 41-2018

Motion 222-2018: McConnell, Ostrander

That By-Law 41-2018, being a by-law to confirm the proceedings of the Council meeting held on October 29, 2018, be read a first and second time.

Carried

Motion 223-2018: McConnell, Ostrander

That By-Law 41-2018, being a by-law to confirm the proceedings of the Council meeting held on October 29, 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 224-2018: Ostrander, Young

That the meeting be adjourned to Monday, November 26, 2018.
(Time: 7:16 p.m.)

Carried

Original Signed By

Mayor

Original Signed By

Clerk