



PRESCOTT TOWN COUNCIL

MINUTES

Monday, April 23, 2018

6:30 p.m.

Health Centre Meeting Room

555 King Street West

Prescott, Ontario

Present	Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young
Staff	Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk, and Lindsey Veltkamp, Executive Assistant

1. Call to Order

Mayor Todd called meeting to order at 6:31 p.m.

A moment of silence was observed in honour of the victims of the van attack in Toronto.

2. Approval of Agenda

Motion 75-2018: Laschinger, Jansman

That the agenda for the Council Meeting of April 23, 2018, be approved as presented.

Carried

3. **Declarations of Interest - None**

4. **Presentations - None**

5. **Delegations - None**

6. **Minutes of the previous Council meetings**

6.1 **Regular Council Minutes - March 26, 2018**

Motion 76-2018: McConnell, Ostrander

That the Council minutes of March 26, 2018, be accepted as presented.

Carried

7. **Communications & Petitions**

7.1 **Action Items - None**

7.2 **Information Items (under separate cover)**

Motion 77-2018: Jansman, Burton

That the information items under separate cover be received and filed.

Carried

- 1) Prescott BIA Board of Management Meeting Minutes – March 8, 2018
- 2) Ministry of Citizenship and Immigration letter re: Lincoln Alexander Award
- 3) Township of Madawaska Valley resolution re: Asset Management Planning
- 4) Town of Amherstburg resolution re: Offering School Board Properties to Municipalities
- 5) Township of Baldwin resolution re: Bill C-71
- 6) Halton Region resolution re: Court Application Involving CN Truck-Rail Development in the Town of Milton
- 7) City of Toronto Planning and Growth Management Committee report re: Zoning Regulations

8. Committee Reports

8.1 Committee of the Whole Report 06-2018 - April 3, 2018

a. Committee of the Whole minutes dated April 3, 2018

Motion 78-2018: Laschinger, Jansman

That the Committee of the Whole minutes dated April 3, 2018, be accepted as presented.

Carried

b. Appointment of an Emergency Response Information Officer

Motion 79-2079: Burton, Jansman

That Council appoint Katie Allard as the Emergency Management Information Officer in accordance with the provisions of the Emergency Management and Civil Protection Act, R.S.O. 1990.

Carried

8.2 Committee of the Whole Report 07-2018 - April 16, 2018

a. Committee of the Whole minutes dated April 16, 2018

Motion 80-2018: McConnell, Ostrander

That the Committee of the Whole minutes dated April 16, 2018, be accepted as presented.

Carried

b. Prescott-Ogdensburg Bicycle and Pedestrian Ferry Working Group

Motion 81-2018: Burton, Jansman

That Council appoint Mayor Todd and Councillor Laschinger to the Prescott-Ogdensburg Bicycle and Pedestrian Ferry Working Group.

Carried

Councillor Laschinger spoke to the Prescott-Ogdensburg Bicycle and Pedestrian Ferry Working Group.

Discussion was held regarding feasibility, bicycle tourism, and other working group members.

9. Mayor

Mayor Todd spoke to his attendance at the Eastern Ontario Mayor's Caucus meeting on April 4, the Ogdensburg City Council meeting on April 9, the St. Lawrence Corridor Economic Development Commission launch event on April 10, and Pitch-In Day on April 21.

10. Outside Boards, Committees and Commissions

Councillor Jansman spoke to her attendance at the Leeds, Grenville & Lanark District Board of Health meeting held on April 19, and an upcoming Policy Working Group meeting.

Councillor Laschinger spoke to his attendance at the Prescott Cemetery Board of Management meeting held on April 12, the St. Lawrence Shakespeare Festival Board meeting held on April 17, the St. Lawrence Academy Board meeting on April 18, the Grenville Historical Society executive meeting on April 19, and the upcoming South Grenville Chamber of Commerce anniversary celebration on April 24.

Councillor McConnell spoke to the Prescott Curling Club's closing meeting on April 11 and the Prescott Lawn Bowling Club meeting on April 23. He referenced the construction on Linda Street and the parking area near the boat ramp.

Discussion was held regarding a media article regarding the potential location of a new water tower. Pierre Mercier, CAO, stated that the project was in the beginning stages and a location had not been determined.

Councillor Ostrander spoke to his attendance at the Connect Youth session held on April 17, the South Grenville Chamber of Commerce meeting held on April 18, and the Walker House Board meeting held on April 20.

11. Staff

11.1 2018 Business Improvement Area Budget

Motion 82-2018: Jansman, Burton

That Council approve the 2018 Budget for the Business Improvement Area (BIA).

Carried

Matthew Armstrong, Treasurer, provided an overview of the report and spoke to the Business Improvement Area budget items.

Discussion was held regarding the operating and project budget, the BIA budget being presented to Council, pop-up shops, and the Prescott Launch Program.

12. Resolutions

12.1 Appointment to the Prescott BIA Board of Management

Motion 83-2018: Burton, Jansman

That Council appoint Karen Martin to the Prescott BIA Board of Management

Carried

12.2 Motion of which Notice has been previously given - Councillor Lee McConnell

Motion 84-2018: McConnell, Ostrander

WHEREAS public libraries provide safe, inclusive, and vibrant community hubs where residents of all backgrounds are welcome to learn, work, connect, and collaborate; and

WHEREAS the Prescott Public Library actively partners with the community to deliver valued services and contributes to a culture of social good by sharing knowledge and resources; and

WHEREAS the Prescott Public Library continues to evolve its services to meet the changing needs of a growing community, including a new generation of residents who think, learn, read, and collaborate in new ways; and

WHEREAS the Prescott Public Library continues to manage public resources with the utmost care and are committed to the sustainability of their services in a context of increased use and reduced resources; and

WHEREAS the Prescott Public Library continues to deliver services that support provincial initiatives, such as poverty reduction, lifelong learning and skill development, local economic development, health literacy, and provides equitable access to provincial government web sites and services; and

NOW THEREFORE the Town of Prescott urges the Province of Ontario to recognize the contribution of local libraries within their communities and to cease the 20 year budget freeze to local public libraries in an acknowledgement to the services they offer to all residents; and

NOW THEREFORE the Town of Prescott urges the Province of Ontario to reinstate adequate and appropriate funding for local public libraries, increasing each year going forward in line with the consumer price index; and

NOW THEREFORE a copy of this resolution be sent to the Minister of Tourism, Culture, and Sport, the Ontario Minister of Municipal Affairs, MPP Steve Clark, the Association of Municipalities of Ontario, the Ontario Library Association, the Federation of Ontario Public Libraries, and Leeds and Grenville municipalities for endorsement.

Carried

Discussion was held regarding support of the motion and the importance of libraries in communities.

13. By-laws

13.1 Restricted Authority Council Period ("Lame Duck")

Motion 85-2018: Young, Ostrander

That By-Law 13-2018, being a by-law to delegate authorities during a restricted authority Council period ("Lame Duck") for the Town of Prescott, be read a first and second time.

Carried

Motion 86-2018: Young, Ostrander

That By-Law 13-2018, being a by-law to delegate authorities during a restricted authority Council period ("Lame Duck") for the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Councillor Young provided an overview of the by-law.

Discussion was held regarding the time periods when Council could be in a "lame duck" position during the 2018 election period, staff updates regarding the restricted authority, and use of delegated authority.

13.2 Capping Thresholds

Motion 87-2018: Jansman, Burton

That By-law 14-2018, being a by-law to adopt optional tools for the purposes of administering limits for the commercial, industrial, and multi-residential property classes for the year 2018, be read a first and second time.

Carried

Motion 88-2018: Jansman, Burton

That By-law 14-2018, being a by-law to adopt optional tools for the purposes of administering limits for the commercial, industrial, and multi-residential property classes for the year 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, Treasurer, provided an overview of the by-law.

13.3 2018 Tax Ratios By-Law

Motion 89-2018: Jansman, Burton

That By-law 15-2018, being a by-law to set tax ratios for the year 2018, be read a first and second time.

Carried

Motion 90-2018: Jansman, Burton

That By-law 15-2018, being a by-law to set tax ratios for the year 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Councillor Jansman and Matthew Armstrong, Treasurer, provided an overview of the by-law.

13.4 2018 Estimates By-Law

Motion 91-2018: Jansman, Burton

That By-law 16-2018, being a by-law to adopt the estimates for the sums required during the year 2018 for general purposes of the Corporation of the Town of Prescott, be read a first and second time.

Carried

Motion 92-2018: Jansman, Burton

That By-law 16-2018, being a by-law to adopt the estimates for the sums required during the year 2018 for general purposes of the Corporation of the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, Treasurer, provided an overview of the by-law.

13.5 2018 Tax Rates

Motion 93-2018: Jansman, Burton

That By-law 17-2018, being a by-law to adopt tax rates for municipal purposes for the year 2018, be read a first and second time.

Carried

Motion 94-2018: Jansman, Burton

That By-law 17-2018, being a by-law to adopt tax rates for municipal purposes for the year 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, Treasurer, provided an overview of the by-law.

Discussion was held regarding the 1% infrastructure levy, the Town's infrastructure needs, and potential Federal infrastructure funding.

14. New Business

Councillor Burton spoke to the success of the Town of Prescott's application for the Healthy Kids Community Grant.

Councillor McConnell spoke to the Brockville General Hospital funding request.

Discussion was held regarding a request for an accessibility swing for Sarah Spencer park, the continuation of sidewalk maintenance, and railway taxation.

15. Notices of Motion - None

16. Mayor's Proclamation - None

17. Period for Media Questions - None

18. Closed Session

18.1 HR Matter

Motion 95-2018: Ostrander, Young

That Council move into Closed Session at 8:15 p.m. to address a matter pertaining to:

18.1 HR Matter

- personal matters about an identifiable individual, including municipal or local board employees; and

That the Chief Administrative Officer and Clerk remain in the room.

Carried

Motion 96-2018: Ostrander, Young
That the meeting reconvene in Open Session. (Time: 9:04 p.m.)

Carried

19. Rise and Report

During the Closed Session, Council received information on item 18.1 HR Matter.

Pierre Mercier, CAO, announced his retirement effective May 31, 2018.

20. Confirming By-Law – 18-2018

Motion 97-2018: Young, Ostrander

That By-Law 18-2018, being a by-law to confirm the proceedings of the Council meeting held on April 23, 2018, be read a first and second time.

Carried

Motion 98-2018: Young, Ostrander

That By-Law 18-2018, being a by-law to confirm the proceedings of the Council meeting held on April 23, 2018, be read a third time, passed and signed by the Mayor and the Clerk.

Carried

21. Adjournment

Motion 99-2018: Ostrander, Young

That the meeting adjourns to Monday, May 28, 2018 at 6:30 p.m.
(Time: 9:12 p.m.)

Carried

Original Signed By

Original Signed By

Mayor

Clerk

