



**PRESCOTT TOWN COUNCIL  
MINUTES**

**Monday, January 29, 2018  
5:30 p.m.  
Council Chambers  
360 Dibble St. W.  
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk, Katie Allard, Tourism & Recreation Coordinator, Kaitlin Mallory, Executive Assistant, Operations, Parks, Recreation & Tourism, and Lindsey Veltkamp, Executive Assistant, Corporate Services

---

**1. Call to Order**

Mayor Todd called the meeting to order at 5:34 p.m.

**2. Approval of Agenda**

Motion 01-2018: Laschinger, Jansman

That the agenda for the Council Meeting of January 29, 2018, be approved as presented.

Carried

**3. Declarations of Interest - None**

**4. Presentations – None**

**5. Delegations - None**

**6. Minutes of the previous Council meetings**

**6.1 Regular Council Minutes - December 11, 2017**

Motion 02-2018: Ostrander, McConnell

That the Council minutes of December 11, 2017, be accepted as presented.

Carried

**7. Communications & Petitions**

**7.1 Action Items - None**

**7.2 Information Items (under separate cover)**

Motion 03-2018: Burton, Jansman

That the information items under separate cover be received and filed.

Carried

1. Media Release re: Redevelopment of the Leeds and Grenville Immigration Portal
2. Grenville Snowmobile Association Inc. invitation re: 2018 Super Breakfast at Grenville Snowmobile Club House
3. Ministry of Municipal Affairs letter re: Bill 59, putting Consumers First Act
4. Ministry of Finance letter re: Federal Legalization of Cannabis
5. Too Far Too Fast Canada letter re: Legalized Cannabis Stores
6. Township of Edwardsburgh/Cardinal resolution re: Support for Highway 401 Expansion
7. Municipality of South Dundas resolution re: Support for Highway 401 Expansion
8. Township of Elizabethtown-Kitley resolution re: Support for Highway 401 Expansion
9. Township of Leeds and the Thousand Islands resolution re: Support Ontario Safety League Request
10. City of Clarence Rockland resolution re: Bill 160, Strengthening Quality and Accountability for Patients Act
11. Town of Amherstburg resolution re: Tenanted Farm Tax Class
12. Town of Amherstburg resolution re: Negative Impacts of Bill 148
13. Township of Muskoka Lakes resolution re: Bill 148
14. Town of Amherstburg resolution re: On-call Provision in Bill 148
15. Town of Amherstburg resolution re: Provincial Flood Insurance Program
16. Town of Amherstburg resolution re: Proposed Changes to the Cannabis Act (Bill C-45)

## **8. Committee Reports**

### **8.1 Committee of the Whole Report 01-2018 - January 8, 2018**

#### **a. Committee of the Whole minutes dated January 8, 2018**

Motion 04-2018: McConnell, Ostrander

That the Committee of the Whole minutes dated January 8, 2018, be accepted as presented.

Carried

#### **b. 2018 Council Committee and Boards**

Motion 05-2018: Jansman, Burton

That Council approve the Council Committees and Boards for the remainder of the term of Council which expires on November 30, 2018, as per the attached Schedule A.

Carried

**c. Retention of Professional Real Estate Services by the Town of Prescott**

Motion 06-2018: Young, Ostrander

That Council approve that Colliers International be retained to provide Professional Real Estate Services and that the Mayor and CAO be authorized to execute an agreement covering 2018 to 2020 for the marketing and sale of Town-owned industrial and commercial properties.

Carried

Councillor Young provided an overview of the Real Estate Services RFP and Colliers International.

Discussion was held regarding the provision of working with local real estate firms and having a representative from Colliers International present at a future Council meeting.

**d. 2018 Community Grants Working Group**

Motion 07-2018: Burton, Jansman

That Council approve that Councillors Burton, Jansman, and Laschinger be appointed to the 2018 Community Grants Working Group.

Carried

Councillor Burton provided an overview of the Community Grants Working Group mandate. Discussion was held regarding the application deadline.

## **9. Mayor**

Mayor Todd spoke to his attendance at the Rural Ontario Municipal Association Conference held on January 21 – 23. He referenced several meetings with Ministers and Caucuses.

## **10. Outside Boards, Committees and Commissions**

Councillor Burton referenced the annual Business Showcase and Expo being held June 8 and 9. She spoke to her attendance at the BIA's AGM held on January 24, reviewed the Prescott Fire Department's calls for service for November and December, and also spoke to the recent passing of Lorne Watling.

Councillor Jansman spoke to her attendance at the Rural Ontario Municipal Association Conference held January 21-23 and the Leeds, Grenville & Lanark District Board of Health meeting held on January 25. She referenced an upcoming fundraiser for Prescott figure skater, Matthew Markell, being held at Boomer's on February 10.

Councillor Laschinger spoke to his attendance at a Communities in Bloom meeting, the St. Lawrence Shakespeare Festival's AGM held on January 23, and the BIA AGM held on January 24. He referenced the St. Lawrence Shakespeare Festival's upcoming Snowflake Dinner being held on February 24.

Councillor Lee McConnell spoke to his attendance at the Prescott Library Board meeting and Cross-Border meeting held on January 11.

Councillor Ostrander spoke to his attendance at the South Grenville Chamber of Commerce AGM, the Walker House AGM held on January 26, and the BIA AGM held on January 24.

Councillor Young spoke to his attendance at the Prescott Police Services Board meeting held on January 18. He stated that Inspector June Dobson would attend a Council meeting in the near future.

## **11. Staff**

### **11.1 Presentation - Town of Prescott Building Condition Assessments**

Pierre Mercier, CAO, Matthew Armstrong, Treasurer, and Dan Beattie, Director of Public Works & Infrastructure, spoke to a PowerPoint presentation. A copy of the presentation is held on file. The building condition assessments and financial implications were presented to Council.

Discussion was held regarding the designated substance survey results and the overall structural and architectural condition of the Tennis Club, Lighthouse, Sandra S. Lawn Marina building, and Forwarders' Museum.

Council recessed at 7:00 p.m.

Council resumed at 7:15 p.m.

Discussion was held regarding the designated substance survey results and the overall structural and architectural conditions of Walker House, Town Hall, the Public Works facility, the Leo Boivin Community Centre, and the Water Tower.

Matthew Armstrong, Treasurer, spoke to a summary of the financial implications, moving forward, items that have yet to be addressed, and the Town's current debt obligations.

Council thanked staff for their work on the presentation.

Motion 08-2018: Laschinger, Jansman  
That the meeting be extended. (Time: 8:30 p.m.)

Carried

## **12. Resolutions – None**

## **13. By-laws**

### **13.1 2018 Council Appointments**

Motion 09-2018: Jansman, Burton  
That By-law 01-2018, being a by-law to appoint members of Council to boards and commissions, to appoint members of Council to the Standing Committees of Council, and the appointments of Deputy Mayor for the remainder of the term of Council expiring November 30, 2018, be read a first and second time.

Carried

Motion 10-2018: Jansman, Burton

That By-law 01-2018, being a by-law to appoint members of Council to boards and commissions, to appoint members of Council to the Standing Committees of Council, and the appointments of Deputy Mayor for the remainder of the term of Council expiring November 30, 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

### **13.2 Use of Corporate Resources for Election Purposes**

Motion 11-2018: Jansman, Burton

That By-law 02-2018, being a by-law to adopt a policy regarding the use of corporate resources for election purposes for the Town of Prescott, be read a first and second time.

Carried

Motion 12-2018: Jansman, Burton

That By-law 02-2018, being a by-law to adopt a policy regarding the use of corporate resources for election purposes for the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk.

Carried

### **13.3 Interim Tax Levy By-law**

Motion 13-2018: Jansman, Laschinger

That By-law 03-2018, being a by-law to provide for an interim tax levy for 2018, be read a first and second time.

Carried

Motion 14-2018: Jansman, Laschinger

That By-law 03-2018, being a by-law to provide for an interim tax levy for 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, Treasurer, spoke to the by-law.

#### **13.4 2018 Temporary Borrowing By-law**

Motion 15-2018: Jansman, Laschinger

That By-law 04-2018, being a by-law to authorize temporary borrowing for the year 2018, be read a first and second time.

Carried

Motion 16-2018: Jansman, Laschinger

That By-law 04-2018, being a by-law to authorize temporary borrowing for the year 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

#### **14. New Business – None**

#### **15. Notices of Motion**

Councillor Young introduced the following Notice of Motion:

**WHEREAS** Ontarians identify infrastructure and transit as the biggest problems facing their municipal government and Ontarians already pay the highest property taxes in the country;

**AND WHEREAS** municipalities have limited authority to make changes that are needed to reduce the cost of delivering municipal services and financing infrastructure projects;

**AND WHEREAS** a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases shows there to be an unfunded average annual need of \$4.9 billion to fix local infrastructure and provide for municipal operating needs;

**AND WHEREAS** this gap calculation presumes all existing and multi-year planned federal and provincial transfers to municipal governments will be fulfilled;

**AND WHEREAS** each municipal government in Ontario faces unique issues, fiscal health is a challenge shared by all municipal governments, regardless of size;



**AND WHEREAS** diversifying municipal revenues strengthens municipal long-term infrastructure planning and financing and would reduce the vulnerability of municipal governments to any federal or provincial changes and their own respective fiscal health;

**AND WHEREAS** a 1% increase to the provincial portion of the HST, adjusted for low income rebates, would result in about \$2.5 billion in new revenue would be distributed equitably to help every municipal government in Ontario fund their infrastructure and services with greater predictability;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Town of Prescott supports the Association of Municipalities of Ontario in its efforts to secure this new source of revenue to help fund critical municipal services like roads, bridges, transit, clean water and other services.

**16. Mayor's Proclamation - None**

**17. Period for Media Questions - None**

**18. Closed Session - None**

**19. Rise and Report - None**

**20. Confirming By-Law – 05-2018**

Motion 17-2018: Young, Ostrander

That By-Law 05-2018, being a by-law to confirm the proceedings of the Council meeting held on January 29, 2018, be read a first and second time.

Carried

Motion 18-2018: Young, Ostrander

That By-Law 05-2018, being a by-law to confirm the proceedings of the Council meeting held on January 29, 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

**21. Adjournment**

Motion 19-2018: Ostrander, Young

That the meeting adjourns to Monday, February 26, 2018 at 6:30 p.m.

(Time: 8:50 p.m.).

Carried

*Original Signed By*

*Original Signed By*

---

---

Mayor

Clerk