



**PRESCOTT TOWN COUNCIL  
MINUTES**

**Monday, December 11, 2017  
6:30 p.m.  
Council Chambers  
360 Dibble St. W.  
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Kimberley Casselman, Director of Administration/Clerk, and Lindsey Veltkamp, Executive Assistant, Corporate Services

---

**1. Call to Order**

Mayor Todd called the meeting to order at 6:31 p.m.

**2. Approval of Agenda**

Motion 369-2017: Laschinger, Jansman  
That the agenda for the Council Meeting of December 11, 2017, be approved as presented.

Carried

**3. Declarations of Interest – None**

**4. Presentations**

**4.1 Richard Sheridan Willis, Artistic Director - St. Lawrence Shakespeare Festival**

Richard Sheridan Willis spoke to the upcoming season of the St. Lawrence Shakespeare Festival.

Discussion was held regarding the municipality's commitment to the festival and its future success.

**5. Delegations - None**

**6. Minutes of the previous Council meetings**

**6.1 Regular Council Minutes - November 27, 2017**

Motion 370-2017: Ostrander, Young

That the Council minutes of November 27, 2017, be accepted as presented.

Carried

**7. Communications & Petitions**

**7.2 Information Items (under separate cover)**

Motion 371-2017: Burton, Jansman

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Reports – October & November 2017
2. Ministry of Municipal Affairs letter re: Transient Accommodation Tax
3. Enbridge Gas Distribution Inc. And Union Gas Limited – Application for Amalgamation – Notice of Application
4. Municipality of East Ferris email re: Extension of Two-Way Radio Exemption

## **8. Committee Reports**

### **8.1 Committee of the Whole Report 18-2017 - December 4, 2017**

#### **a. Committee of the Whole minutes dated December 4, 2017**

Motion 372-2017: Jansman, Burton

That the Committee of the Whole minutes dated December 4, 2017, be accepted as presented.

Carried

#### **b. Letter of Support for the Ontario Safety League**

Motion 373-2017: Ostrander, Young

That Council support a letter of support for the Ontario Safety League's request to the Chief Coroner of Ontario to review road safety in the province.

Carried

## **9. Mayor**

Mayor Todd spoke to ongoing highway traffic safety initiatives. He referenced his attendance at a Safe Corridor Working Group meeting held on December 8, and an upcoming meeting being held on December 15.

## **10. Outside Boards, Committees and Commissions**

Councillor Burton referenced an upcoming Prescott Youth Centre fundraising event being held on December 15, the BIA's 12 days of Christmas giveaway, and the Recreation Master Plan survey which is available on the town's website. She wished the community a Merry Christmas.

Councillor Jansman wished everyone a happy and safe Christmas.

Councillor Laschinger referenced the Founder's Day presentation and reception. He spoke to his attendance at the St. Lawrence Shakespeare Festival's volunteer reception held on December 5. He wished town residents a happy and safe holiday season.

Councillor McConnell spoke to his attendance at a St. Lawrence Lodge Board of Management meeting held on December 6, the Prescott Library Board meeting held on December 7, and the Recreation Master Plan interviews held on December 8. He referenced his attendance at the Prescott Curling Club's Christmas Bonspiel held on December 9. He thanked Coast FM for the air time invitation and wished council and citizens a Merry Christmas.

Councillor Ostrander spoke to his attendance at the South Grenville Chamber of Commerce meeting, the Tree Lighting event held on December 1, and the Recreation Master Plan interviews held on December 8. He referenced the upcoming Walker House Board meeting to be held on December 13 and wished everyone a Merry Christmas.

Councillor Young spoke to his attendance at the Prescott Police Services Board meeting held on November 30, Inspector June Dobson's upcoming attendance at a Council meeting in the New Year, and the Prescott Fire Department Christmas Party held on December 5.

Mayor Todd reminded the public that the Spirit of Giving barrels located in Town Hall would be leaving on December 15. He congratulated Leo Boivin on receiving a Canada 150 award.

## **11. Staff**

### **11.1 Presentation - 2018 Operations Budget**

Matthew Armstrong, Treasurer, spoke to a PowerPoint presentation. A copy of the presentation is held on file. He reviewed the budget timeline, expense budget assumptions, impact of Bill 148, and the addition of 24/7 on call staff in the Parks and Recreation department.

Discussion was held regarding facility energy costs, OPP contract savings, savings from the LED street light updates, and the waste management contract term.

Mayor Todd requested that Katie Allard, Tourism & Recreation Coordinator, attend a future Council meeting to discuss 2018 Tourism activities.

Further discussion was held regarding water and wastewater rate comparisons.

## **11.2 Staff Report 74-2017 - Joint Letter from Eastern Ontario PC MPPs**

Motion 374-2017: Laschinger, Ostrander

WHEREAS the volume of traffic along Highway 401 through Eastern Ontario is at the point where the current four-lane design is inadequate;

AND WHEREAS the congestion due to the rising number of commercial and regular vehicles is putting the safety of motorists and first responders at risk;

AND WHEREAS since May 2017 there have been 12 fatal crashes on Highway 401 between Trenton and Cornwall that have claimed the lives of 16 people and injured 18 others;

AND WHEREAS these collisions result in prolonged closures of the highway that put a strain on emergency resources and create dangerous conditions on secondary roads not designed for heavy traffic volumes;

AND WHEREAS expanding Highway 401 to six lanes through Eastern Ontario is essential to public safety and supporting the region's economy;

AND WHEREAS in response to the dangerous situation on the highway through Eastern Ontario, the Minister of Transportation stated: "At this time, the ministry does not have plans to widen Highway 401 through this area."

THEREFORE BE IT RESOLVED THAT the Town of Prescott supports expanding Highway 401 through Eastern Ontario to six lanes and that the Ministry of Transportation add the expansion plans to its Southern Highways Program.

AND FURTHER THAT copies of this resolution be sent to the Minister of Transportation, AMO, ROMA and the MPPs representing Eastern Ontario and local municipalities, upper and lower tier.

Carried

Kimberley Casselman, Clerk, spoke to the report. Mayor Todd spoke to the letter and proposed resolution.

Councillor McConnell took the chair for Item 12.1

## **12. Resolutions**

### **12.1 Mayor Todd - Leo Boivin Community Centre**

Motion 375-2017: Todd, Jansman

That Council formally declare the Leo Boivin Community Centre as the Town of Prescott's top capital needs project for 2018 and direct staff to bring a report to Council detailing the immediate structural issues facing the Leo Boivin Community Centre and examining all options for both fully renovating the current arena and constructing a new arena for the municipality.

CARRIED on a division of 6 YEAS and 1 NAY, as follows:

YEAS: Councillors Burton, Jansman, McConnell, Ostrander, Mayor Todd, and Young

NAYS: Councilor Laschinger

Mayor Todd spoke to the motion and stated the importance of Council showing their commitment to the project.

Discussion was held regarding asset management, consideration of other town assets.

Mayor Todd resumed the chair for the remainder of the meeting.

## **13. By-laws**

### **13.1 Parking By-law**

Motion 376-2017: McConnell, Ostrander

That By-law 47-2017, as amended with the removal of Section 7.7, being a by-law for the regulation of traffic and parking within the Corporation of the Town of Prescott, be read a first and second time.

Carried

Motion 377-2017: McConnell, Ostrander

That By-law 47-2017, as amended with the removal of Section 7.7, being a by-law for the regulation of traffic and parking within the Corporation of the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Pierre Mercier, CAO, spoke to a minor revision. Discussion was held regarding section 7.7.

Council recessed at 9:19 p.m.

Council resumed at 9:30 p.m.

Motion 378-2017: Ostrander, McConnell

That the meeting be extended. (Time: 9:32 p.m.)

Carried

**14. New Business - None**

**15. Notice of Motion – None**

**16. Mayor's Proclamation - None**

**17. Period for Media Questions – None**

**18. Closed Session**

**18.1 Approval of Closed Session Minutes**

**18.2 Legal Matter**

Motion 379-2017: Burton, Jansman

That Council move into Closed Session at 9:32 p.m. to address matters pertaining to:

18.1 Approval of Closed Session Minutes

18.2 Legal Matter

- personal matters about an identifiable individual, including municipal or local board employees; and
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

That the CAO, Treasurer, and Clerk remain in the room.

Carried

Motion 380-2017: Burton, Jansman

That the meeting reconvene in Open Session. (Time: 10:10 p.m.)

Carried

## **19. Rise and Report**

During the Closed Session, Council approved the closed session minutes, and received information and provided direction to staff on Item 18.2 – Legal Matter.

## **20. Confirming By-Law – 48-2017**

Motion 381-2017: Laschinger, Jansman

That By-law 48-2017, being a by-law to confirm the proceedings of the Council meeting held December 11, 2017, be read a first and second time.

Carried

Motion 382-2017: Laschinger, Jansman

That By-law 48-2017, being a by-law to confirm the proceedings of the Council meeting held December 11, 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried



**21. Adjournment**

Motion 383-2017: McConnell, Ostrander

That the meeting adjourns to Monday, January 29, 2018 at 6:30 p.m.

(Time: 10:12 p.m.)

Carried

*Original Signed By*

*Original Signed By*

---

Mayor

---

Clerk