



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, October 16, 2017
6:30 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present	Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young
Staff	Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk, Jacqueline Schoemaker-Holmes, Economic Development Officer, and Lindsey Veltkamp, Corporate Services, Executive Assistant

1. Call to Order

Mayor Todd called the meeting to order 6:31 p.m.

2. Approval of Agenda

Motion 323-2017: Burton, Ostrander

That the agenda for the Special Council Meeting of October 16, 2017, be approved as presented.

Carried

3. Declarations of Interest – None

4. Staff

4.1 Staff Report 55-2017 - Public Works - Waste Water System

Motion 324-2017: McConnell, Ostrander

That Council direct staff to replace the waste water system at the Public Works building, at an estimated cost of \$55,610.91, plus applicable taxes.

Carried

Dan Beattie, Director of Public Works & Infrastructure, spoke to the report. He stated that during regular inspection and maintenance, the system was observed to be failing. He spoke to the need of replacing the existing system and rectifying the groundwater infiltration issue.

Discussion was held regarding the sewer location, oil separation, and lifespan of the new waste water system.

4.2 Staff Report 56-2017 – Prescott Zombie Walk Funding Request

Motion: Burton, Ostrander

That Council approve a \$600 donation to the Prescott Zombie Walk 2017.

Motion 325-2017: Young, Ostrander

That the main motion be amended by requesting the organization submit a financial statement following the event.

Carried

Motion 326-2107: Burton, Ostrander

That Council approve a \$600 donation to the Prescott Zombie Walk 2017 and that the organization submit a financial statement following the event.

Carried

Pierre Mercier, CAO, provided an overview of the request. Discussion was held regarding the road closure, details of the event, and requesting a final statement following the event.

4.3 Staff Report 57-2017 - Legion Remembrance Banners

Motion 327-2017: Young, Ostrander

That Council approve the purchase and installation of Legion Remembrance banners at a cost of \$1,958.00, plus applicable taxes.

Carried

Pierre Mercier, CAO, spoke to the report. He stated that the Royal Canadian Legion, Prescott Branch, had reached out to the Mayor and staff regarding the purchase and installation of Legion Remembrance banners.

Discussion was held regarding the personalization of the banners, banner wording, town signage, potential cost splitting with the Royal Canadian Legion, and the timeline for installation.

5. By-laws

5.1 By-law 37-2017 - RiverWalk Park Debenture By-law

Motion 328-2017: Jansman, Laschinger

That By-law 37-2017, being a by-law of the Corporation of the Town of Prescott to authorize the borrowing upon amortizing debentures in the principal amount of \$1,448,837.00 towards the cost of the RiverWalk Park, be read a first and second time.

Carried

Motion 329-2017: Jansman, Laschinger

That By-law 37-2017, being a by-law of the Corporation of the Town of Prescott to authorize the borrowing upon amortizing debentures in the principal amount of \$1,448,837.00 towards the cost of the RiverWalk Park, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, Treasurer, provided an overview of the by-law. Discussion was held regarding the cost of the park and the light replacements.

6. Period for Media Questions - None

7. Confirming By-Law – 39-2017

Motion 330-2017: Laschinger, Jansman

That By-Law 39-2017, being a by-law to confirm the proceedings of the Special Council meeting held on October 16, 2017, be read a first and second time.

Carried

Motion 331-2017: Laschinger, Jansman

That By-Law 39-2017, being a by-law to confirm the proceedings of the Special Council meeting held on October 16, 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

8. Adjournment

Motion 332-2017: Ostrander, Burton

That the meeting be adjourned to Monday, October 23, 2017, at 6:30 p.m. (Time: 7:02 p.m.).

Carried

Original Signed By

Original Signed By

Mayor

Clerk