



**PRESCOTT TOWN COUNCIL  
MINUTES**

**Monday, September 25, 2017  
6:30 p.m.  
Council Chambers  
360 Dibble St. W.  
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman  
Fraser Laschinger, Lee McConnell, Mike Ostrander, and  
Ray Young  
Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, and Dan  
Beattie, Director of Public Works & Infrastructure

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**1. Call to Order**

Mayor Todd called the meeting to order at 6:33 p.m.

A moment of silence was observed in honour of the passing of Prescott resident, Peter Veltkamp.

**2. Approval of Agenda**

Motion 305-2017: Young, Ostrander

That the agenda for the Council Meeting of September 25, 2017, be approved as amended.

Carried

The agenda was amended as follows:

1) Under Item # 16 – Proclamations add:

16.2 – Ontario Public Library Week

**3. Declarations of Interest – None**

**4. Presentations – None**

**5. Delegations – None**

**6. Minutes of the previous Council meetings**

**6.1 Regular Council Minutes – August 16, 2017**

Motion 306-2017: Laschinger, Jansman

That the Council minutes of August 16, 2017, be accepted as presented.

Carried

**6.2 Special Council Minutes – September 5, 2017**

Motion 307-2017: Burton, Jansman

That the Council minutes of September 5, 2017, be accepted as presented.

Carried

**7. Communications & Petitions**

**7.1 Action Items – None**

**7.2 Information Items (under separate cover)**

Motion 308-2017: McConnell, Ostrander

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Report – July 2017
2. Prescott Fire Department Report – August 2017
3. Funding Request – Prescott Zombie Walk
4. Township of Augusta resolution re: Municipal Asset Management
5. Township of South Stormont resolution re: Out of Court Payments
6. Township of Frontenac Islands resolution re: Bill 141 Sewage Bypass Reporting Act 2017
7. Township of Georgian Bay resolution re: Invasive Plant Species
8. Township of Oro-Medonte resolution re: Ontario's Wildlife Damage Compensation Program

Discussion was held regarding Item 3. Staff was directed to bring this back to a future Committee of the Whole meeting.

## **8. Committee Reports –**

### **8.1 Committee of the Whole Report 13-2017 – September 5, 2017**

#### **a. Committee of the Whole minutes dated September 5, 2017**

Motion: 309-2017: Ostrander, Young

That the Committee of the Whole minutes dated September 5, 2017, be accepted as presented.

Carried

### **8.2 Committee of the Whole Report 14-2017 – September 18, 2017**

#### **a. Committee of the Whole minutes dated September 18, 2017**

Motion: 310-2017: Young, Ostrander

That the Committee of the Whole minutes dated September 18, 2017, be accepted as presented.

Carried

**b. Walker House Roof Replacement**

Motion: 311-2017: Jansman, Burton

That Council direct staff to proceed with the replacement of the Walker House Roof and to fund this expense from the Walker House Reserve Fund, at a cost of \$5,900.00.

Carried

Discussion was held regarding the current state of the roof and roofing options.

**9. Mayor**

Mayor Todd spoke to his attendance at the cemetery gate dedication, at the Prescott Cemetery, on September 16<sup>th</sup>. He spoke to recent discussions with the Ministry of Transportation regarding highway 401 concerns and an upcoming meeting in early October. Mayor Todd spoke to the upcoming food truck festival on September 30<sup>th</sup>, and cautioned swimmers at Kelly's Beach regarding boaters. Mayor Todd also reminded everyone of the upcoming Economic Development Summit being held on September 29<sup>th</sup> at the Prescott Golf Course.

**10. Outside Boards, Committees and Commissions**

Councillor Burton spoke to the recent hiring of a Prescott BIA Coordinator. She noted the Prescott Youth Centre hours of operation and spoke to recent Fire Department anniversaries (Barry Moorhouse – 21 years, Robert Gilmour – 32 years). She spoke to the successful Fire Department golf tournament, and referenced the upcoming Fire Prevention Week and the Light Up the Night Parade on November 17<sup>th</sup>.

Councillor Jansman spoke to a recent Special Board of Health meeting. She stated that a letter would be sent soon requesting that municipalities not support the implementation of the Ministry's Expert Panel Report on Public Health.

Councillor Laschinger spoke to Loyalist Days weekend. He thanked Town staff, the volunteer committee, Fort Wellington, the business community, and all of those involved with the successful event. Councillor Laschinger spoke to the recent community-based play, "Annie", and the cemetery gate dedication on September 16<sup>th</sup>. He spoke to a recent book launch through the Grenville Historical Society on September 16<sup>th</sup> and also spoke to the Society's historical home tour on September 23<sup>rd</sup>. Councillor Laschinger

spoke to the Communities in Bloom judges report and referenced the Town being awarded five blooms with a special certificate for floral displays.

Councillor McConnell spoke to his attendance at the Prescott Public Library Board meeting on September 12<sup>th</sup> and the Loyalist Days opening ceremonies on August 17<sup>th</sup>. He spoke to the medieval fair on September 16<sup>th</sup> and commended Councillor Laschinger on his work regarding the new Prescott Cemetery gates.

Councillor Ostrander spoke to his attendance at the Ontario East Municipal Conference on September 13<sup>th</sup> to 15<sup>th</sup>. He referenced a recent South Grenville Chamber of Commerce meeting at Boomer's and also spoke to a recent Municipal Drug Strategy meeting. He commended all those involved on the successful Loyalist Days event.

Councillor Young spoke to the Police Services Board meeting on September 22<sup>nd</sup>. He spoke to calls for service statistics and communication surrounding 9-1-1 pocket dials.

**11. Staff – None**

**12. Resolutions – None**

**13. By-laws – None**

**14. New Business**

**14.1 Town Hall Windows**

Councillor McConnell stated that he had been misquoted in a recent article of the Brockville Recorder and Times. Discussion was held regarding the timeline for the repair of the cracked Town Hall window. Staff stated that the engineering report would be complete in the near future. Further discussion was held regarding the replacement of the windows in stages.

**14.2 Legion Remembrance Banners**

Mayor Todd stated that he would like to see the Legion Remembrance banners installed before Remembrance Day. He asked that staff report back on this issue and that it also be added to the Action Item List.

**15. Notices of Motion – None**

**16. Mayor’s Proclamation**

**16.1 Local Government Week**

Mayor Todd proclaimed the week of October 15-21 as Local Government Week in the Town of Prescott.

**16.2 Ontario Public Library Week**

Mayor Todd proclaimed the week of October 15-21 as Ontario Public Library Week in the Town of Prescott.

**17. Period for Media Questions – None**

**18. Closed Session**

**18.1 Pay Equity**

Motion 312-2017: Jansman, Burton

That Council move into Closed Session at 7:35 p.m. to address matters pertaining to:

**18.1 Pay Equity**

- personal matters about an identifiable individual, including municipal or local board employees; and
- labour relations or employee negotiations; and

That the CAO, Treasurer, Director of Public Works and Infrastructure, and Clerk remain in the room.

Carried

Motion 313-2017: Burton, Jansman

That Council reconvene in Open Session. (Time: 8:08 p.m.)

Carried

**19. Rise and Report**

During the Closed Session, Council received information and provided direction to staff on Item 18.1 – Pay Equity.

Motion 314-2017: Jansman, Laschinger

That Council endorse the Town of Prescott Pay Equity Plan.

Carried

**20. Confirming By-Law – 34-2017**

Motion 315-2017: Ostrander, Young

That By-Law 36-2017, being a by-law to confirm the proceedings of the Council meeting held on September 25, 2017, be read a first and second time.

Carried

Motion 316-2017: Ostrander, Young

That By-Law 36-2017, being a by-law to confirm the proceedings of the Council meeting held on September 25, 2017, be read a third time, passed and signed by the Mayor and Deputy Clerk.

Carried

**21. Adjournment**

Motion 317-2017: Laschinger, Jansman

That the meeting adjourns to Monday, October 23, 2017 at 6:30 p.m.  
(Time: 8:13 p.m.)

Carried

*Original Signed By*

*Original Signed By*

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Mayor

Clerk