



**PRESCOTT TOWN COUNCIL**

**MINUTES**

**Tuesday, September 5, 2017**

**6:30 p.m.**

**Council Chambers**

**360 Dibble St. W.**

**Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Mike Ostrander, and Ray Young.

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk, and Lindsey Veltkamp, Corporate Services Executive Assistant

**1. Call to Order**

Mayor Todd called the meeting to order at 6:31 p.m.

Council observed a moment of silence in honour of the late Augusta Township Deputy Mayor George Elliot.

**2. Approval of Agenda**

Motion 299-2017: Ostrander, Young

That the agenda for the Special Council Meeting of September 5, 2017, be approved as presented.

Carried

**3. Declarations of Interest - None**

**4. Staff**

**4.1 Presentation – Allan and Partners LLP**

Motion 300-2017: Jansman, Burton

That Council receive the 2016 Consolidated Financial Statements, as presented by the Town's Auditor, Howard Allan.

Carried

Mr. Howard Allan, Allan and Partners LLP, spoke to the Town's 2016 Consolidated Financial Statements. Mr. Allan highlighted that the Town had prepared their own financial statements, which was a step in the right direction. Mr. Allan spoke to the Town's rate of taxation, net debt, average taxes, tax arrears, long-term debt, and the annual repayment limit. Mr. Allan also spoke to the importance of a long range financial plan. He referenced the Audit Findings Report and the issues being addressed.

Council members thanked the Treasurer, Matthew Armstrong, for his work on preparing the financial statements. Discussion was held regarding the Town's net surplus and capital spending. Further discussion was held regarding the need for a long term financial plan, and the Town's overall debt load.

**4.2 Staff Report 50-2017 – Water Treatment Plant Upgrades Tender**

Motion 301-2017: Jansman, Burton

That Council direct staff to enter into a contract with Chevron Construction Services Ltd. for upgrades to the Prescott Water Treatment Plant.

Carried

Matthew Armstrong, Treasurer, provided an overview of the report. He spoke to the funding of the project and needed repairs.

**6. Period for Media Questions**

Austin Ling, 107.9 Coast FM, inquired as to the funding sources for the water treatment plant upgrades. Mr. Armstrong stated that 50% of the funding would be from the Federal Government and 25% would be from the Provincial Government.

**7. Confirming By-Law – 35-2017**

Motion 302-2017: Young, Ostrander

That By-Law 35-2017, being a by-law to confirm the proceedings of the Special Council meeting held on September 5, 2017, be read a first and second time.

Carried

Motion 303-2017: Young, Ostrander

That By-Law 35-2017, being a by-law to confirm the proceedings of the Special Council meeting held on September 5, 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

**8. Adjournment**

Motion 304-2017: Laschinger, Jansman

That the meeting be adjourned to Monday, September 25, 2017, at 6:30 p.m.  
(Time: 6:57 p.m.)

Carried

*Original Signed By*

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Mayor

*Original Signed By*

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Clerk