



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, June 26, 2017
6:30 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, and Ray Young.
Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Kimberley Casselman, Director of Administration/Clerk, and Lindsey Veltkamp, Executive Assistant, Corporate Services

1. Call to Order

Mayor Todd called the meeting to order at 6:35 p.m.

2. Approval of Agenda

Motion 249-2017: Laschinger, Burton

That the agenda for the Council Meeting of June 26, 2017, be approved as presented.

Carried

3. Declarations of Interest

Councillor Young declared a conflict of interest with regard to item 8.2 b.

Mayor Todd declared a conflict of interest with regard to item 8.2 c.

4. Presentations - None

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes - May 23, 2017

Motion 250-2017: Burton, Laschinger

That the Council minutes of May 23, 2017, be accepted as presented.

Carried

6.2 Special Council Minutes - June 5, 2017

Motion 251-2017: Young, burton

That the Special Council minutes of June 5, 2017, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items - None

7.2 Information Items (under separate cover)

Motion 252-2017: Young, Burton

That the information items under separate cover be received and filed.

Carried

1. Prescott Skip Ventures Funding Request
2. Premier of Ontario letter re: Automated External Defibrillators
3. Upper Canada District School Board letter re: Automated External Defibrillators
4. Golf Tournament for Maternal Care flyer
5. Ontario East Municipal Conference 2017 Notice
6. United Counties of Leeds and Grenville Media Release: May 25, 2017
7. Ministry of Tourism, Culture and Sport letter re: Ontario Municipal Commuter Cycling Program
8. The College of Physicians and Surgeons of Ontario letter re: 2018 Council Award
9. Municipality of Calvin resolution re: Hydro One Billing
10. City of St. Catharines resolution re: Waive Taxes Payable on Purchase of a Canadian Flag or Canada 15th Anniversary Flag
11. Champlain Township resolution re: Not a Willing Host for Wind Turbines
12. East Ferris Municipality resolution re: Support of Letter from MP Cheryl Gallant

Councillor Burton spoke to Item #3.

Councillor Young spoke to Item # 8. He requested that staff look into the award criteria.

Councillor Jansman spoke to Item # 7. She requested that staff look into potential funding opportunities prior to the deadline.

8. Committee Reports

8.1 Committee of the Whole Report 11-2017 - June 5, 2017

a. Committee of the Whole minutes dated June 5, 2017

Motion 253-2017: Burton, Laschinger

That the Committee of the Whole minutes dated June 5, 2017, be accepted as amended.

Carried

Councillor Laschinger spoke to an amendment in the minutes.

Mayor Todd spoke to item #12 in the minutes. Discussion was held regarding extending the Canada Day festivities and having a Canada Day community BBQ. Pierre Mercier, CAO, stated that staff would work on this.

Discussion was held regarding next year's Canada Day festivities and ensuring that there are events leading up to the fireworks.

8.2 Committee of the Whole Report 12-2017 – June 19, 2017

a. Committee of the Whole minutes dated June 19, 2017

Motion 254:2017: McConnell, Young

That the Committee of the Whole minutes dated June 19, 2017, be accepted as presented.

Carried

Councillor Young vacated his seat at 6:51 p.m.

b. Commercial / Industrial Vacancy Rebate Program

Motion 255–2017: Jansman, Burton

That Council phase out the Vacancy Rebate Program for Commercial and Industrial Properties by reducing the rebate rate to 15% in 2017 and 0% in 2018; and

That Council direct staff to develop a revised Community Improvement Plan that would be supported by the funds previously used to provide vacancy rebates to commercial and industrial property owners in the Town of Prescott.

Carried

Councillor Jansman provided an overview of the report.

Discussion was held regarding the quantity of vacancies, the size of the downtown, stimulating the downtown, expanding the CIP, the new official plan, and reviewing tax rates.

Councillor Young returned to his seat at 7:01 p.m.

Mayor Todd vacated his seat at 7:01 p.m.

c. Woodlawn Subdivision – Mapleview Homes

Motion 256-2017: Young, Burton

That Council authorize the undertaking of preliminary engineering investigations consisting of topographic mapping and a geotechnical review of Woodland Drive in order to allow detailed cost estimates for the eventual construction of the road and related infrastructure services from Fischl to McAuley Road; and

That Council authorize the use of monies in the water and waste water reserves to undertake the required engineering investigation.”

Carried

Councillor Young provided an overview of the Mapleview Homes proposal.

Discussion was held regarding the potential benefits of the construction of new homes, the effect the development could have on surrounding areas, and the necessity of undertaking an engineering investigation.

Mayor Todd returned to his seat at 7:08 p.m.

9. Mayor

Mayor Todd spoke to his attendance at the Property Guys opening on June 1, South Grenville High School Relay for Life on June 1, the Canada C3 Vessel reception on June 7, an EOMC meeting held on June 9, the Business Showcase and Expo on June 9, the OPP Torch Run on June 10, an Emergency Management Committee meeting on June 15, the Grenville Community Futures Development Corporation AGM meeting on June 23, and the St. Lawrence Corridor Economic Development Commission meeting held on June 30.

Mayor Todd congratulated Jacqueline Schoemaker-Holmes on her new role of Economic Development Officer for the Town of Prescott.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke to her attendance at the Business Showcase & Expo held on June 9 and 10. She stated that the Prescott Youth Centre’s summer hours were Monday to Friday 12 p.m. until 7:00 p.m. She congratulated Bob Dixon on his recent Prescott Fire Department anniversary (23 years).

Councillor Jansman spoke to her attendance at the Website Sub-Committee meeting held prior to Council on June 26, and the Leeds, Grenville and Lanark District Health Unit Board of Health meeting held on June 22.

Councillor Laschinger spoke to his attendance at the Doors Open event held on May 27 and 28. He spoke to welcoming the Shakespeare Festival crew on June 9 and the upcoming productions.

Councillor McConnell spoke to his attendance at the recent Vacancy Rebate Information Session held on June 13, and the Library Board meeting held on June 20. He referenced the Town's 2017 Summer Play Guide and stated that it was a great way to know what was going on in town over the summer months.

11. Staff

11.1 Staff Report 35-2017 - Exemption for Ministry of Transportation from Town of Prescott Noise By-law

Motion 257-2017- McConnell, Young

That Council approve exempting the Ministry of Transportation from the municipality's Noise Bylaw to permit work to be done on the Highway 401 and Edward Street interchange ramps.

Carried

Pierre Mercier provided an overview of the report. He stated that the noise by-law prohibits unwanted noise from 9:30 p.m. to 7:00 a.m. and the exemption was required in order to complete the road work. He stated he would provide Council with an update on the construction.

Discussion was held regarding the sound barrier and the construction project deadline.

11.2 Staff Report 36-2017 - Encroachment Agreement - 138 King Street West - Bank of Montreal

Motion 258-2017: Young, Burton

That Council approve the proposed encroachment agreement subject to the conditions listed in this report.

Deferred

Motion 259-2017: McConnell, Young

That this item be deferred to the Council meeting of July 17, 2017.

Carried

Pierre Mercier, CAO, provided Council with an overview of the report.

Discussion was held regarding the location of the proposed ramp and the potential issues it could cause for scooters and sidewalk plows.

Pierre Mercier, CAO, stated that he would return to the next meeting with more information.

11.3 Staff Report 37-2017 - May 2017 Financial Report

Motion 260-2017: Jansman, Burton

That the attached Financial Operating Budget, Capital Budget, Reserve Funds and Long Term Debt Reports for May 31, 2017 be accepted for information purposes.

Carried

Matthew Armstrong, Treasurer, provided an overview of the report.

Discussion was held regarding the capital budget report, providing Council with a capital budget update presentation, potential projects for Ontario Community Infrastructure Funding, and the lack of power at the marina.

12. Resolutions

12.1 Summer Meeting Schedule

Motion: Laschinger, Burton

That Council approve that the summer Council meeting schedule be as follows: Monday, July 17th and Monday, August 14th at 6:30 p.m.

The following amendment was put forward:

Motion 261-2017: McConnell, Burton

That the summer Council meeting schedule be amended to Monday, July 17th and Wednesday, August 16th at 6:30 p.m.

Carried

Motion 262: Laschinger, Burton

That Council approve that the summer Council meeting schedule be as follows: Monday, July 17th and Wednesday, August 16th at 6:30 p.m.

Carried

13. By-laws – None

14. New Business

Mayor Todd requested an update on the line painting in town.

Discussion was held regarding the counties system and savings. Staff was directed to report back to Council with information regarding the potential savings of completing the line painting in-house.

Mayor Todd requested a timeline for having the downtown banners reinstalled.

15. Notices of Motion - None

16. Mayor's Proclamation - None

17. Period for Media Questions – None

18. Closed Session – None

19. Rise and Report – None

20. Confirming By-Law – 30-2017

Motion 263-2017: Burton, Laschinger

That By-Law 30-2017, being a by-law to confirm the proceedings of the Council meeting held on June 26, 2017, be read a first and second time.

Carried

Motion 264-2017: Burton, Laschinger

That By-Law 30-2017, being a by-law to confirm the proceedings of the Council meeting held on June 26, 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Mayor Todd introduced the Town of Prescott's second promotional video in honour of Canada's 150th celebration. Council members viewed the video.

Motion 265-2017: Laschinger, Burton

That the meeting adjourns to Monday, July 17, 2017 at 6:30 p.m. (Time: 8:09 p.m.)

Carried

Original Signed By

Original Signed By

Mayor

Clerk