



**PRESCOTT TOWN COUNCIL
MINUTES**

**Tuesday, May 23, 2017
6:30 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk, and Lindsey Veltkamp, Executive Assistant, Corporate Services

1. Call to Order

Mayor Todd called the meeting to order at 6:34 p.m.

2. Approval of Agenda

Motion 219-2017: Ostrander, McConnell

That the agenda for the Council Meeting of May 23, 2017, be approved as presented.

Carried

3. Declarations of Interest

Mayor Todd declared a conflict of interest in regard to Item 18.2 – Purchase and Sale.

4. Presentations - None

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes - April 24, 2017

Motion 220-2017: Burton, Young

That the Council minutes of April 24, 2017, be accepted as presented.

Carried

6.2 Special Council Minutes - May 15, 2017

Motion 221-2017: Young, Ostrander

That the Special Council minutes of May 15, 2017, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items - None

7.2 Information Items (under separate cover)

Motion 222-2017: Laschinger, Jansman

That the information items under separate cover be received and filed.

Carried

1. The Royal Canadian Legion (Fort Wellington Branch) Thank You Letter
2. Prescott Fire Department Council Report – April 2017
3. Prescott Women In Business email re: Funding Request
4. Minister Responsible for Seniors Affairs letter re: Seniors' Month in Ontario
5. United Counties of Leeds and Grenville Media Release
6. Minister of Municipal Affairs email re: Proposed Building Code – Septic System Pump Out Requirement
7. Township of Augusta resolution re: Resolution of Support – Mandatory Codes of Conduct for Local Boards and Expanded Integrity Commissioner Regime
8. Township of Augusta resolution re: Speed Reduction on 400 Series Highways During Inclement Weather
9. Township of Elizabethtown-Kitley resolution re: Tree/Forest Coverage & Potential County Wide Tree Retention/Forest Conservation By-law
10. Township of Adjala – Tosoronto resolution re: Canada's 150th Birthday
11. Township of Lake of Bays resolution re: Request for Moratorium on the Current Accommodation Review Process
12. Township of West Lincoln resolution re: Request for Moratorium on the Current Accommodation Review Process
13. Town of Lakeshore resolution re: Restrictions of Surplus Dwelling Severances in Areas Zoned Agriculture
14. Township of North Frontenac resolution re: Hydro Reduction of 25% Not Applicable to Seasonal Residents
15. Township of Essa resolution re: New Driver Safety Signs

Councillor Laschinger spoke to Item # 4. He spoke to the importance of the recognition of seniors' contributions within the community.

Mayor Todd spoke to Item # 8.

8. Committee Reports

8.1 Committee of the Whole Report 09-2017 - May 1, 2017

a. Committee of the Whole minutes dated May 1, 2017

Motion 223-2017: Jansman, Laschinger

That the Committee of the Whole minutes dated May 1, 2017, be accepted as presented.

Carried

8.2 Committee of the Whole Report 10-2017 - May 15, 2017

a. Committee of the Whole minutes dated May 15, 2017

Motion 224-2017: Burton, Young

That the Committee of the Whole minutes dated May 15, 2017, be accepted as presented.

Carried

9. Mayor

Mayor Todd thanked staff for keeping the public informed about potential flooding issues within the Town. He also wished to thank Jacqueline Schoemaker-Holmes for organizing the Funding Fundamentals for Business Owners workshop held on May 16.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke to the upcoming Business Showcase and Expo taking place from June 9 to June 10, and the Eastern Ontario Fire Association games taking place on June 17 in North Augusta.

Councillor Jansman spoke to her attendance at the Leeds, Grenville & Lanark District Health Unit Board of Health meeting held on May 18.

Councillor Laschinger spoke to his attendance at the Loyalist Days Working Group meeting held on May 10 and the Community Yard Sale held on May 13. He spoke to the upcoming Doors Open event taking place on May 27 and 28.

Councillor McConnell spoke to his attendance at the Wastewater Treatment Facility Management Board meeting held on May 11 and the Library Board meeting on May 16.

Councillor Ostrander spoke to his attendance at the South Nation Conservation Authority's 70th Anniversary Celebration held on May 11 and the South Grenville Chamber of Commerce meeting held on May 18. He spoke to the upcoming Charlie McFarland Golf Tournament being held on May 26.

Councillor Young spoke to the Prescott Fire Department Council Report.

11. Staff

11.1 Staff Report 30-2017 - April 2017 Financial Report

Motion 225-2017: Jansman, Laschinger

That the attached Financial Operating Budget, Capital Budget, Reserve Funds and Long Term Debt Reports for April 30, 2017 be accepted for information purposes.

Carried

Matthew Armstrong, Treasurer, provided an overview of the report. Discussion was held regarding marina dock wiring and receiving an update on the Capital Budget items at a future meeting.

11.2 Staff Report 31-2017 - Provision of Improved Intersectional Treatments

Motion: Ostrander, McConnell

That Council approve that staff implement the following intersection improvements within the next 90 days:

1. Remove the traffic lights at King St. and Centre St. and King St. and George St. and install pedestrian activated signalized cross walks with related pavement markings;
2. Remove the traffic lights at King St. and St. Lawrence and install pedestrian activated signalized cross walks with overhead flashing amber signals and related pavement markings;
3. Install pedestrian activated signalized cross walks with related pavement markings at Edward St. and Irvine St.; and
4. Improve line painting at Edward St. and Churchill St.

The following amendment to the main motion was put forward:

Motion 227-2017: Young, Ostrander

That the main motion be amended by adding “overhead flashing amber signals” to recommendations #1 and #3.

Carried

Motion 226-2017: Ostrander, McConnell

That Council approve that staff implement the following intersection improvements within the next 90 days:

1. Remove the traffic lights at King St. and Centre St. and King St. and George St. and install pedestrian activated signalized cross walks with overhead flashing amber signals and related pavement markings;
2. Remove the traffic lights at King St. and St. Lawrence and install pedestrian activated signalized cross walks with overhead flashing amber signals and related pavement markings;
3. Install pedestrian activated signalized cross walks with overhead flashing amber signals and related pavement markings at Edward St. and Irvine St.; and
4. Improve line painting at Edward St. and Churchill St.

Carried

Pierre Mercier, CAO, provided background on the report. He spoke to the quotes received, warranties, and costing.

Discussion was held regarding line painting, options for crosswalks along King Street East at Boundary Street, Russell Street, and Vankoughnet Street, signage for new stop signs, and staff providing Council with an updated cost reflecting the additions of the overhead flashing amber signals.

11.3 Staff Report 32-2017 - Amphitheatre Storage Building

Motion 228-2017: Laschinger, Jansman

That Council approve the relocation of the Shakespeare Company ticket booth and sales pavilion to an area off of the pedestrian walkway; and

That the existing storage building be repurposed as a storage facility in Centennial Park in exchange for the exclusive use of a Town trailer to be located at the east end of the RiverWalk Park parking area.

Carried

Pierre Mercier, CAO, provided an overview of the report. Discussion was held regarding the location of the trailer, and the benefit of its portability.

12. Resolutions

12.1 Councillor Burton - Automated External Defibrillators

Motion 229-2017: Burton, Young

WHEREAS Automated External Defibrillators are used to treat sudden cardiac arrest and have been proven to be life-saving during the waiting time period for emergency services; and

WHEREAS for every minute a person in cardiac arrest goes without being successfully treated by defibrillation, the chance of survival decreases by 7 percent in the first, and decreases by 10 percent per minute as time advances past 3 minutes; and

WHEREAS Andrew Stoddart, a 15 year old boy, passed away while playing soccer in Kintore, Ontario, and an AED on site may have increased his odds of survival; and

WHEREAS several municipalities in the Kintore, Ontario region have requested that their local school board implement a policy for having AED's in place in all of their public elementary and secondary schools; and

WHEREAS the Upper Canada District School Board has yet to put together such a policy for having AED's in place at all of their elementary and secondary schools;

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Prescott requests that the Premier and Minister of Education develop a policy that enables all schools and school boards in Ontario, including the Upper Canada District School Board and the Catholic District School Board of Eastern Ontario, that allows individual elementary and secondary schools to have an AED installed in their schools; and

THAT the Corporation of the Town of Prescott request that the Upper Canada District School Board and the Catholic District School Board of Eastern Ontario develop a policy to install AEDs in all of their schools as soon as possible for the safety of our children; and

THAT this resolution be sent to the Premier, the Minister of Education, MPP Steve Clark, the Upper Canada District School Board, the Catholic District School Board of Eastern Ontario, and Leeds and Grenville municipalities for consideration and support.

Carried

Councillor Burton spoke to the resolution. Discussion was held regarding the testing of the Town's AEDs.

13. By-laws

13.1 Ontario Transfer Payment Agreement - Celebrate Ontario 2017 (Loyalist Days)

Motion 230-2017: Laschinger, Jansman

That By-law 23-2017, being a by-law to authorize a Transfer Payment Agreement between Her Majesty The Queen in Right of Ontario and the Corporation of the Town of Prescott, be read a first and second time.

Carried

Motion 231-2017: Laschinger, Jansman

That By-law 23-2017, being a by-law to authorize a Transfer Payment Agreement between Her Majesty The Queen in Right of Ontario and the Corporation of the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Councillor Laschinger provided an overview of the by-law.

13.2 Capping Thresholds

Motion 232-2017: Jansman, Laschinger

That By-law 24-2017, being a by-law to adopt optional tools for the purposes of administering limits for the Commercial, Industrial and Multi-Residential Property Classes for the year 2017, be read a first and second time.

Carried

Motion 233-2017: Jansman, Laschinger

That By-law 24-2017, being a by-law to adopt optional tools for the purposes of administering limits for the Commercial, Industrial and Multi-Residential Property Classes for the year 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, Treasurer, spoke to the by-law and stated that the Town of Prescott does not currently have any capped classes.

13.3 2017 Tax Rates

Motion 234-2017: Jansman, Burton

That By-law 25-2017, being a by-law to adopt tax rates for municipal purposes for the year 2017, be read a first and second time.

Carried

Motion 235-2017: Jansman, Burton

That By-law 25-2017, being a by-law to adopt tax rates for municipal purposes for the year 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, Treasurer, stated that the tax rates were a reflection of what was passed with the budget.

Discussion was held regarding the difference between commercial and residential rates and presenting Council with more information on the classes and the upcoming vacancy rebate information session.

14. New Business

Councillor Young requested that staff bring back information on the upcoming Canada Day festivities at a future meeting.

15. Notices of Motion – None

16. Mayor's Proclamation

16.1 Seniors' Month

Mayor Todd proclaimed June as Seniors' Month in the Town of Prescott.

16.2 Garden Days

Mayor Todd proclaimed Friday, June 16, 2017, as the Official Garden Day for 2017 in the Town of Prescott.

17. Period for Media Questions – None

18. Closed Session

Mayor Todd vacated his seat and left Council Chambers.

Motion 236-2017: Young, Ostrander

That Council move into Closed Session at 8:23 p.m. to address matters pertaining to:

18.1 Identifiable Individual

- Personal matters about an identifiable individual, including municipal or local board employees; and

18.2 Purchase & Sale

- A proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO, Treasurer, and Clerk remain in the room.

Carried

19. Rise and Report

During the Closed Session, Council received information and provided staff with direction on Items 18.1 and 18.2

20. Confirming By-Law – 26-2017

Motion 238-2017: Ostrander, McConnell

That By-law 26-2017, being a by-law to confirm the proceedings of the Council meeting of May 23, 2017, be read a first and second time.

Carried

Motion 239-2017: Ostrander, McConnell

That By-law 26-2017, being a by-law to confirm the proceedings of the Council meeting of May 23, 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 240-2017: Burton, Young

That the meeting adjourns to Monday, June 26, 2017 at 6:30 p.m.
(Time: 9:25 p.m.)

Carried

Original signed by

Original signed by

Mayor

Clerk