



PRESCOTT TOWN COUNCIL

MINUTES

Monday, March 27, 2017

6:30 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young.

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk, Kaitlin Mallory, Executive Assistant Operations, Parks, Recreation & Tourism, and Lindsey Veltkamp, Executive Assistant, Corporate Services

1. Call to Order

Mayor Todd called the meeting to order at 6:31 p.m.

2. Approval of Agenda

Motion 164-2017: Ostrander, Young

That the agenda for the Council Meeting of March 27, 2017, be approved as presented.

Carried

3. Declarations of Interest - None

4. Presentations

4.1 Prescott Fire Department Long Service Recognition Presentation

Mayor Todd spoke to the importance of the Fire Department and its dedicated volunteers.

Robert Gilmour, Prescott Fire Department Deputy Chief, spoke to the four members being recognized for Long Service. Deputy Chief Gilmour introduced and congratulated Fire Chief Barry Moorhouse (20 years), George Prosser (30 years), Maurice Raas (35 years) and Chief Fire Prevention Officer Brent Norton (35 years).

Barry Moorhouse, Fire Chief, was presented with an Exemplary Fire Service Medal. George Prosser was presented with a 30 Year Fire Service Bar. Maurice Raas and Brent Norton were each presented with a 35 Year Fire Service Bar and certificates from MP Gord Brown and MPP Steve Clark. Mayor Todd presented the members with Town certificates and pins.

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes - February 21, 2017

Motion 165-2017: Laschinger, Jansman

That the Council minutes of February 21, 2017, be accepted as presented.

Carried

6.2 Special Council Minutes - February 27, 2017

Motion 166-2017: Burton, Young

That the Special Council minutes of February 27, 2017, be accepted as presented.

Carried

6.3 Special Council Minutes - March 6, 2017

Motion 167-2017: McConnell, Ostrander

That the Special Council minutes of March 6, 2017, be accepted as presented.

Carried

6.4 Special Council Minutes - March 13, 2017

Motion 168-2017: Young, Ostrander

That the Special Council minutes of March 13, 2017, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items – None

7.2 Information Items (under separate cover)

Motion 169-2017: Jansman, Burton

That the information items under separate cover be received and filed.

Carried

1. Ontario Clean Water Agency – Prescott Water Pollution Control Centre 2016 Annual Report
2. 2016 Annual and Summary Reports for the Town of Prescott's Drinking Water System
3. Town of Prescott Emergency Management Committee minutes – February 9, 2017
4. Municipal Property Assessment Corporation letter re: 2017 Municipal Stakeholder Research
5. United Counties of Leeds and Grenville press release re: 2017 Budget
6. United Counties of Leeds and Grenville press release – March 1, 2017
7. Royal Canadian Legion Brach 97 letter re: Easter Fun Day
8. Prescott Fire Department letter re: Light up the Night Parade
9. Prescott Scouts letter re: The Canadian Scout Jamboree 2017
10. Ministry of Education letter re: Pupil Accommodation Reviews
11. Ministry of Senior Affairs letter re: 2017 Senior of the Year Award
12. AMO email re: 2017 AMO Annual Conference
13. Northeastern Manitoulin & The Islands resolution re: Ontario Hydro Delivery Fees
14. The Regional Municipality of Peel resolution re: Regional Fluoridation
15. Municipality of Thames Centre resolution re: Automated External Defibrillators

16. Township of Zorra resolution re: Automated external Defibrillators
17. Middlesex Centre resolutions re: Automated External Defibrillators
18. Township of East Zorra-Tavistock resolution re: Automated External Defibrillators
19. Town of Ingersoll resolution re: Automated External Defibrillators
20. United Townships of Head, Clara & Maria resolution re: Proposed Ontario Building Code Changes B-08-09-03
21. Tay Valley Township resolution re: Proposed Ontario Building Code Changes B-08-09-03
22. Township of McNab/Braeside resolution re: Proposed Ontario Building Code Changes B-08-09-03
23. Township of Kilahoe-Hagarty-Richards resolution re: Proposed Ontario Building Code Changes B-08-09-03
24. Township of Pickle Lake resolution re: Proposed Ontario Building Code Changes B-08-09-03
25. Municipality of Calvin resolution re: Proposed Ontario Building Code Changes B-08-09-03

Councillor Burton spoke to Item #7 and # 19. Staff was directed to bring back a resolution regarding Automated External Defibrillators.

Councillor McConnell spoke to Item #9. Discussion was held regarding contacting Mr. Wayne Reid from the 7th Prescott Scouts for more information regarding their funding request.

Councillor Laschinger spoke to Item #1, # 2, and # 3. Staff was directed to research the MTO regulations of the transportation of hazardous goods during inclement weather.

8. Committee Reports

8.1 Committee of the Whole Report 05-2017 - March 6, 2017

a. Committee of the Whole minutes dated March 6, 2017

Motion 170-2017: Laschinger, Jansman

That the Committee of the Whole minutes dated March 6, 2017, be accepted as presented.

Carried

b. Arena Upgrades and Future Options

Motion 171-2017: Burton, Young

That the municipality continue to maintain the ice plant and proceed with the immediate implementation of safety and security measures which would include:

- Installation of ammonia sensors in the ice plant room and in the arena's public spaces;
- Development of an emergency management protocol for building evacuation and shelter in place provisions including a roof top warning siren and communication plan;
- Implementation of a management system which will include a 24/7 monitoring process including on-site inspection and recoding of ammonia system data every two hours;
- Training and certification of arena staff for the operation of the ice plant (underway)
- Purchase of required safety equipment;
- Training of firefighters to respond to any emergency at the Community Centre; and

That staff be directed to initiate a project planning process which will consider 2 options:

Option 1

1. Undertake a cost benefit analysis to identify the preferred alternative for the replacement of the ice plant.
2. Undertake a building condition assessment to identify deficiencies and the ability to undertake renovations and improvements.
3. Develop and cost out building improvement plans.

Option 2

Initiate a pre-planning process aimed at identifying the operational and financial feasibility of developing a new recreational facility.

Carried

Discussion was held regarding potential Federal funding.

8.2 Committee of the Whole Report 06-2017 – March 20, 2017

a. Committee of the Whole minutes dated March 20, 2017

Motion 172-2017: McConnell, Ostrander

That the Committee of the Whole minutes dated March 20, 2017, be accepted as presented.

Carried

b. Fire Hall Design

Motion 173-2017: Ostrander, McConnell

That staff be directed to proceed with Option 1 of the exterior design of the fire hall with the Orangeville brick and a mixture of stone.

Carried

Discussion was held regarding the maintenance-free exterior, fencing, landscaping, and next steps.

Dan Beattie, Director of Public Works & Infrastructure, stated that he would have more information regarding landscaping in the near future.

c. Community and Special Events & Tourism Grant Application Program

Motion 174-2017: Jansman, Laschinger

That the Community Grants for 2017 be allocated in accordance with the approved 2016 Community Grants totaling \$36,600; and

That the 2017 Special Events and Tourism grants be allocated in accordance with the approved 2016 Special Events and Tourism Grants as adjusted by the elimination of funding for the Prescott Heritage Committee and the Friends of the Windmill totaling \$18,000.

Carried

9. Mayor

Mayor Todd spoke to the 45th Annual Midget Showcase at the Leo Boivin Community Centre held on March 24, 25, and 26. He congratulated the Prescott KidZ Choir for their performance of Joseph and the Amazing Technicolor Dreamcoat on March 27. Mayor Todd spoke to the recent school closures and requested that the topic be discussed further at a future Committee of the Whole meeting.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke to the upcoming Business Showcase Expo being held on June 9 and 10. She stated that the Prescott Youth Centre would be hosting their annual ball hockey tournament on April 29 and that the Fort Town Night Run was looking for volunteers.

Councillor Laschinger spoke to his attendance at the recent Loyalist Days Working Group meeting on March 2, Doors Open meeting on March 13, Prescott Heritage Committee meeting on March 23, and an upcoming meeting for the Prescott Cemetery Board of Management on the March 29.

Councillor McConnell spoke to his attendance at the Prescott Library Board meeting held on March 21.

Councillor Ostrander spoke to his attendance at the Chamber of Commerce meeting held on March 18, and the upcoming Food for All annual fundraiser dinner being held on April 29.

Councillor Young spoke to his attendance at the Annual Midget Showcase at the Leo Boivin Community Centre held on March 24, 25, and 26.

11. Staff

11.1 Staff Report 10-2017 - Statement of Remuneration and Expenses

Motion 175-2017: Jansman, Burton

That Council receive this report for information as the annual disclosure of 2016 remuneration and expenses paid to members of Council, as per Section 284 of the *Municipal Act*.

Carried

Matthew Armstrong, Treasurer, spoke to the report. He stated that the report publically states the expenses of Council.

Discussion was held regarding a Council expense policy and the creation of a working group for financial and human resource policies.

11.2 Staff Report 11-2017 - Wiser Hall Site Plan

Motion 176-2017: Ostrander, McConnell

That the Site Plan for the Wiser Hall development be approved and the CAO be directed to prepare and sign a site plan control agreement, which agreement shall be registered on title.

Motion 177-2017: Laschinger, Ostrander

That the main motion be amended by approving the site plan and directing the CAO to prepare the site plan control agreement and bring it back to Council prior to it being registered on title.

Carried

Motion 176-2017: Ostrander, McConnell

That the Site Plan for the Wiser Hall development be approved and the CAO be directed to prepare the site plan control agreement and bring it back to Council prior to it being registered on title.

Carried

Pierre Mercier, CAO, spoke to the report.

Discussion was held regarding the process and the renovations of the existing structure.

12. Resolutions – None

13. By-laws

13.1 Ontario Community Infrastructure Fund - Amending Agreement - St. Lawrence Street

Motion 178-2017: McConnell, Ostrander

That By-law 15-2017, being a by-law to authorize an amending agreement between Her Majesty The Queen in Right of Ontario and the Corporation of the Town of Prescott regarding the Ontario Community Infrastructure Fund (Application Component - Intake 2), be read a first and second time."

Carried

Motion 179-2017: McConnell, Ostrander

That By-law 15-2017, being a by-law to authorize an amending agreement between Her Majesty The Queen in Right of Ontario and the Corporation of the Town of Prescott regarding the Ontario Community Infrastructure Fund (Application Component - Intake 2), be read a third time, passed and signed by the Mayor and Clerk.

Carried

Councillor McConnell spoke to the By-law. He stated that it reflected the further work on St. Lawrence Street.

14. New Business

Councillor Young informed Council that the sale of Crane House had been completed.

15. Notices of Motion

Councillor Laschinger introduced a notice of motion regarding Bill 68 – *Modernizing Ontario's Municipal Legislation Act, 2016*.

16. Mayor's Proclamation - None

17. Period for Media Questions - None

18. Closed Session – None

19. Rise and Report - None

20. Confirming By-Law – 16-2017

Motion 180-2017: Burton, Young

That By-Law 16-2017, being a by-law to confirm the proceedings of the Council meeting held on March 27, 2017, be read a first and second time.

Carried

Motion 180-2017: Burton, Young

That By-Law 16-2017, being a by-law to confirm the proceedings of the Council meeting held on March 27, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 182-2017: Young, Ostrander

That the meeting adjourn to Monday, April 24, 2017 at 6:30 p.m.

(Time: 8:09 p.m.)

Carried

Original Signed By

Mayor

Original Signed By

Clerk