



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, January 23, 2017
6:30 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, and Mike Ostrander

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk, and Lindsey Veltkamp, Corporate Services Admin Assistant

1. Call to Order

Mayor Todd called the meeting to order at 6:32 p.m.

2. Approval of Agenda

Motion 01-2017: McConnell, Ostrander

That the agenda for the Council Meeting of January 23, 2017, be approved as presented.

Carried

3. Declarations of Interest - None

4. Presentations – None

5. Delegations – None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes - December 19, 2016

Motion 02-2017: Burton, Jansman

That the Council minutes of December 19, 2016, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items – None

7.2 Information Items (under separate cover)

Motion 03-2017: Laschinger, Jansman

That the information items under separate cover be received and filed.

Carried

1. King's Kitchen letter – January 2, 2017
2. Brockville and District Chamber of Commerce invitation re: Community Exchange Project Report Presentation
3. Associations of Municipalities Ontario letter re: AMO's 2017-18 Strategic Objectives
4. Ministry of Citizenship and Immigration letter re: The Ontario Medal for Young Volunteers & The Ontario Volunteer Service Awards
5. Ministry of the Environment and Climate Change email re: Minister's Annual Report on Drinking Water 2016
6. Trillium Automobile Dealers Association letter re: Vehicle Registration Tax
7. Township of Edwardsburgh/Cardinal resolution re: Upper Canada District School Board Pupil Accommodation Review
8. Town of Greater Napanee resolution re: Accommodation Review Process
9. Town of Fort Frances resolution re: Property Taxation on Railway Right-of-Ways
10. Town of Bancroft resolution re: Municipal Lotteries
11. Municipality of Thames Centre resolution re: Inequity of Hydro Costs for Rural Residents
12. Township of Montague resolution re: Hydro Rates for Rural Customers
13. Township of Montague resolution re: Hydro One's Strategy Regarding Hydro Costs
14. Municipality of Calvin resolution re: Municipal Fire Services as Critical Infrastructure
15. Township of Montague resolution re: Funding for Fire Department Infrastructure.

Councillor Ostrander spoke to Item # 14. Discussion was held regarding contacting AMO and reporting back regarding this issue.

Councillor Jansman spoke to Item #9. Staff was directed to bring back a report on this issue.

8. Committee Reports

8.1 Committee of the Whole Report 01-2017 - January 9, 2017

a. Committee of the Whole minutes dated January 9, 2017

Motion 04-2017: Ostrander, McConnell

That the Committee of the Whole minutes dated January 9, 2017, be accepted as presented.

Carried

b. 2017 Council Committees & Boards

Motion 05-2017: Jansman, Laschinger
That Council approve the Council Committees and Boards for 2017, as per Schedule A of staff report 02-2017.

Carried

8.2 Committee of the Whole Report 02-2017 - January 16, 2017

a. Committee of the Whole minutes dated January 16, 2017

Motion 06-2017: McConnell, Ostrander
That the Committee of the Whole minutes dated January 16, 2017, be accepted as presented.

Carried

b. Ranked Ballot Elections

Motion 07-2017: Jansman, Laschinger
That Council approve that the existing First Past the Post electoral system be retained for the 2018 municipal election; and
That staff report to Council in 2019 on the experiences of Ontario jurisdictions that opted for ranked balloting in 2018.

Carried

Kimberley Casselman, Director of Administration/Clerk, provided Council with a brief overview of the reasons that support remaining with the First Past the Post electoral system for the 2018 municipal election. She stated that staff would report back in 2019 with the experiences of Ontario jurisdictions that opted for ranked balloting in 2018.

**c. Potential Business Retention and Expansion (BR+E)
Leadership Team Members**

Motion 08-2017: Burton, Jansman

That the following business and community leaders be appointed to the Business Retention and Expansion (BR+E) Leadership Committee in order to provide executive-level leadership for the program in collaboration with the Lead Organization, the Corporation of the Town of Prescott.

The leadership group members are as follows:

Shelley Bacon, Owner, Northern Cables

Judi Baril, Community Representative

Carolyn Burpee, Owner, Shoppers Drug Mart (Prescott and Brockville locations)

Jag Chawla, Regional Representative, Owner, Apex Logistics Inc

Julie Marshall, Employment Services Coordinator, CSE Consulting

Chris O'Reilly, Owner/Manager, Your Independent Grocer

Dave Stevens, Owner, Netfox and Dynamic Liquidation

Council Members:

Brett Todd, Mayor

Ray Young, Council Member, Chair of the Economic Development Standing Committee

Carried

Mayor Todd thanked everyone who volunteered to be part of the leadership committee.

9. Mayor

Mayor Todd thanked members of the Leeds and Grenville Joint Services Committee for nominating him as Chair. He also spoke to his recent appointment of EOMC vice-chair.

Mayor Todd congratulated Alaine Chartrand and Matthew Markell on their accomplishments at the Canadian Figure Skating Championships.

Mayor Todd spoke to his attendance at the annual flag ceremony for the Brockville and Area chapter of the Special Olympics on January 14. He thanked the Prescott Legion for hosting the New Year's Levee on January 1st.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke to the upcoming Annual General Meeting for the Prescott BIA being held on Wednesday, January 25.

Councillor Jansman spoke to her attendance at the Leeds, Grenville & Lanark Board of Health Regular Meeting on Thursday, January 19. She spoke to the Healthy Kids Community Challenge Leeds and Grenville Water Does Wonders Photo Contest.

Councillor Laschinger spoke to a recent event held in King of Prussia regarding the British Brigade and re-enactors for Loyalist Days. He spoke to the upcoming annual general meeting for the St. Lawrence Shakespeare Festival being held on Tuesday, January 24, the annual general meeting for the Prescott BIA on Wednesday, January, 25, and the Grenville County Historical Society's annual general meeting on Thursday, January 26.

Councillor Ostrander spoke to the annual general meetings for the Chamber of Commerce being held on Thursday, January 26 and for Walker House on Friday, January 27. He spoke to the upcoming Drug Strategy meeting being held on Wednesday, February 1, the upcoming Business Showcase, and the Foodbank's Christmas in January event for volunteers.

11. Staff

11.1 Planning Advisory Committee Report 01-2017 - Zoning By-law Amendment - 389 Edward Street

Motion 09-2017: Ostrander, McConnell

That Council approve the proposed zoning by-law amendment rezoning the property to High Density Residential Special Exception (R-3-5) to permit a maximum of four residential units in the existing building located at 389 Edward Street.

Carried

Councillor Ostrander spoke to the report. He stated that the amendment would permit four residential units in the building.

Pierre Mercier, CAO, provided an overview of the report, stating that the original zoning for the property was for three residential units and one commercial.

Discussion was held regarding parking concerns raised at the Planning Advisory Committee and that the concerns would be addressed in the revised Parking By-law.

11.2 Planning Advisory Committee Report 02-2017 - Consent Application - 631 St. Lawrence Street

Motion 10-2017: Ostrander, McConnell

That Council approve the proposed consent application subject to the following conditions:

1. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Town.
2. That the applicant enters into a services agreement with the Town for municipal services.
3. Payment of Parkland Fees in the amount of \$500.00 per lot (total \$2000.00).
4. Payment of Development Charges in the amount of \$2933.00 per residential unit at the time of the building permit.
5. Payment of the water and sewer connections in the amount of \$23,202.19."

Carried

Pierre Mercier, CAO, spoke to the report. He stated that the parcel of land presently has services for a semi-detached dwelling and if consent is granted the applicant would be able to construct a semi-detached dwelling on the severed lot as well as on the retained parcel.

Discussion was held regarding the concerns of residents, parking, and the types of units.

11.3 Planning Advisory Committee Report 03-2017 - Lifting of Part Lot Control - Registered Plan of Subdivision 59 - Registered Plan 15R11265

Motion 11-2017: Ostrander, McConnell

That Council pass a Part Lot Control Lifting By-law for Lots 37 and 99 on

Plan 59 and parts 37, 38, and 39 on Registered Plan 15R-11265 in order to allow the approved lots to be created through a formal Planning process which will allow abutting lots to be sold to the developer without merging on title.

Carried

Pierre Mercier CAO provided an overview of the report and a brief explanation of Part Lot Control.

12. Resolutions – None

13. By-laws

13.1 2017 Council Appointments

Motion 12-2017: Jansman, Laschinger

That By-law 01-2017, being a by-law to appoint members of Council to boards and commissions for the year 2017, to appoint members of Council to the Standing Committees of Council for the year 2017, and the appointments of Deputy Mayor for the year 2017, be read a first and second time.

Carried

Motion 13-2017: Jansman, Burton

That By-law 01-2017, being a by-law to appoint members of Council to boards and commissions for the year 2017, to appoint members of Council to the Standing Committees of Council for the year 2017, and the appointments of Deputy Mayor for the year 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

13.2 Interim Tax Levy By-law

Motion 14-2017: Jansman, Burton

That By-law 02-2017, being a by-law to provide for an interim tax levy for 2017, be read a first and second time.

Carried

Motion 15-2017: Jansman, Burton

That By-law 02-2017, being a by-law to provide for an interim tax levy for 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Matthew Armstrong, Treasurer, stated that until the rates for 2017 are established, the 2016 rates will remain.

13.3 2017 Temporary Borrowing By-law

Motion 16-2017: Jansman, Burton

That By-law 03-2017, being a by-law to authorize temporary borrowing for the year 2017, be read a first and second time.

Carried

Motion 17-2017: Jansman, Burton

That By-law 03-2017, being a by-law to authorize temporary borrowing for the year 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

13.4 Zoning By-Law Amendment - 389 Edward Street

Motion 18-2017: Ostrander, McConnell

That By-law 04-2017, being a by-law to amend Zoning By-law No. 09-2009, as amended - 389 Edward Street, be read a first and second time.

Carried

Motion 19-2017: Ostrander, McConnell

That By-law 04-2017, being a by-law to amend Zoning By-law No. 09-2009, as amended - 389 Edward Street, be read a third time, passed and signed by the Mayor and Clerk.

Carried

13.5 Part Lot Control By-law

Motion 20-2017: Ostrander, McConnell

That By-law 05-2017, being a by-law to remove certain lands from Part Lot Control, be read a first and second time.

Carried

Motion 21-2017: Ostrander, McConnell

That By-law 05-2017, being a by-law to remove certain lands from Part Lot Control, be read a third time, passed and signed by the Mayor and Clerk.

Carried

14. New Business – None

15. Notices of Motion – None

16. Mayor's Proclamation – None

17. Period for Media Questions – None

18. Closed Session

18.1 Labour Relations

18.2 Identifiable Individual

Motion 22-2017: Laschinger, Jansman

That Council move into Closed Session at 7:35 p.m. to address matters pertaining to:

18.1 Labour Relations

- labour relations or employee negotiations; and

18.2 Identifiable Individual

- personal matters about an identifiable individual, including municipal or local board employees; and

That the CAO, Treasurer, Director of Public Works & Infrastructure, and Clerk remain in the room.

Carried

Motion 23-2017: Laschinger, Jansman

That the meeting reconvene in Open Session. (Time: 9:01 p.m.)

Carried

19. Rise and Report

During the Closed Session, Council received information and provided direction on both items.

20. Confirming By-Law – 06-2017

Motion 24-2017: McConnell, Ostrander

That By-law 06-2017, being a by-law to confirm the proceedings of the Council meeting of January 23, 2017, be read a first and second time.

Carried

Motion 25-2017: McConnell, Ostrander

That By-law 06-2017, being a by-law to confirm the proceedings of the Council meeting of January 23, 2017, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 26-2017: Burton, Jansman

That the meeting adjourns to Monday, February 27, 2017 at 7:00 p.m. (Time: 9:04 p.m.).

Carried

Original signed by

Original signed by

Mayor

Clerk