

**MINUTES OF THE PRESCOTT PUBLIC
LIBRARY BOARD MEETING
HELD ON SEPTEMBER 25th, 2018
AT THE PRESCOTT PUBLIC LIBRARY**

ATTENDEES:

Joe Muise/Chair
Virginia Leonard/Vice Chair
Jean Burton-Fox/Treasurer
Dianne Gauthier/Secretary
Lee McConnell/Council Member
Jane McGuire/Chief Librarian/CEO
Nancy Brunton
Darien Watson

REGRETS:

Frances Gagnon

CALL TO ORDER:

The Chair Joe Muise called the meeting to order at 6:07 p.m.

RESPECT AND ACKNOWLEDGEMENT DECLARATION:

Darien Watson read the following statement as outlined in the Truth & Reconciliation Commission Report. "We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (St Lawrence Iroquois), Huron-Wendat, Oneida, Anishinaabe, and Mohawk People." Virginia Leonard wondered if this statement was strictly a government requirement. Jane will investigate and let the Board know of her findings.

DECLARATION OF CONFLICT OF INTEREST:

There was no conflict of interest from any of the Board Members.

APPROVAL OF AGENDA:

As there were no additions/changes, **it was MOVED by Jean Burton Fox and SECONDED by Virginia Leonard that the Agenda be approved as presented.**

MOTION CARRIED

PREVIOUS MEETING MINUTES OF JUNE 19th, 2018:

The Chair requested if there were any changes to be made to the Previous Meeting Minutes of June 19th, 2018. As there were no changes to be made, **it was MOVED by Jean Burton-Fox and SECONDED by Nancy Brunton to approve the minutes as previously submitted.**

MOTION CARRIED

BUSINESS ARISING FROM THE PREVIOUS MINUTES OF JUNE 19th, 2018:

There was no business arising from the June 19th, 2018 meeting minutes.

NEW BUSINESS:

ALZHEIMER SOCIETY OF LANARK LEEDS GRENVILLE

A brief discussion on the upcoming "In My Mind's Eye" art exhibit, art introspective by clients, family and friends of the Alzheimer Society Lanark Leeds Grenville. The Grand Opening will be on Tuesday, October 2 from 5:00 to 7:00 pm, at the Prescott Public Library. Everyone is welcome. There will be music and refreshments.

Jane McGuire/CEO advised the Members that the display case is ready now for the set-up of this event. Jean Burton-Fox commented that perhaps this would be a great event for fund-raising.

IMPACT OF MUNICIPAL ELECTION:

Joe Muise/Chair reflected upon the last municipal election and the fact that there was a two month delay in holding the first meeting with the new Board. He advised the Members that this concern was cleared up and the Library Board Meetings will continue as scheduled even without the "new" members and council member.

CORRESPONDENCE:

Jane McGuire/CEO spoke on a document received outlining Leadership by Design/SOLS to be found on librariesvote.ca

Jane also spoke on the Federation Public Libraries statistics 137 page document and quickly highlighted the Prescott Public Library standings.

TREASURER'S REPORT:

Jean Burton-Fox spoke on the bank account, income and expense statement and the receivables.

For the June/July/August/September period (item #85 to #108- \$3,131.73, **it was MOVED by Joe Muise and SECONDED by Darien Watson to pay the bills as presented.**

MOTION CARRIED.

CHIEF EXECUTIVE OFFICER'S REPORT:

Jane McGuire highlighted the following in her report:

- . Displays
- . Summer Reading Program
- . Preschool storytime
- . Library Holidays - Thanksgiving
- . Read to every kid everyday
- . Leeds/Grenville small libraries meeting
- . Public Library Week

ANY OTHER BUSINESS:***FOLLOW-UPS & UPDATES REQUIRED FOR THE FOLLOWING ITEMS:***

- . As per minutes of January 16, 2018 re: passing of Peter Green
"It was Agreed that the Library will donate a "Northern Indigenous Languages" book to include a dedication to Peter Green"

Jane McGuire/CEO advised the Board Members that the book was on backorder.

- . As per minutes of April 24th, 2018 re: recruiting new Board Members
"It was Agreed that Jane McGuire/CEO will begin to advertise Board vacancies within the Library environment by posting a recruiting advert, send out email notices and post on Library TV"

Jane McGuire advised the Members that the advert will be on TV for November and December and that the emails already went out to specific individuals.

- . As per minutes of May 15th, 2018 re: Strategic Planning Review
"It was Agreed by the Members to wait until September 2018 to review this document"

The Chair spoke on this and suggested that a general review should be done at the October meeting. As per a suggestion by Lee McConnell/Council Member, it was **AGREED** that a more thorough review which could possibly generate new ideas, be done in the New Year with the New Board.

DATE AND TIME OF NEXT MEETING:

The Library Board Members will meet next on October 16th, 2018.

ADJOURNMENT:

It was MOVED by Virginia Leonard and SECONDED by Jean Burton-Fox to close the meeting at 6:48 pm

MOTION CARRIED

**Respectfully Submitted
Dianne Gauthier/Secretary**