

**Prescott Public Library  
Library Board Meeting  
September 15, 2020  
At the Town Hall – Ruth Evanson Room  
6:00 P.M.**

**ATTENDEES:**

Joe Muise/Chair  
Darien Watson/Vice-Chair  
Jean Burton-Fox/Treasurer  
Mavis Jale/Secretary  
Karen Hume  
Elaine McCurdie  
Jane McGuire/Chief Librarian/CEO  
Lee McConnell/Council Rep

**CALL TO ORDER:**

Meeting called to order at 5:59 pm.

**DECLARATION OF A CONFLICT OF INTEREST:**

There was no conflict of interest from any of the board members.

**RESPECT & ACKNOWLEDGE DECLARATION:**

“We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunega (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishaabe, and Mohawk People”.

**APPROVAL OF BOARD MEETING AGENDA:**

It was moved by Jean Burton-Fox and seconded by Joe Muise to approve the agenda of the meeting of September 15, 2020.

Motion Carried

**APPROVAL OF PREVIOUS MEETING MINUTES OF JUNE 16, 2020:**

It was moved by Elaine McCurdie and seconded by Jean Burton-Fox to approve the minutes of the previous meeting of June 16, 2020.

Motion Carried

**BUSINESS ARISING FROM THE MINUTES OF JUNE 16, 2020 :**

Strategic Plan Decisions: The board will revisit this topic at a future date due to COVID restrictions.

**NEW BUSINESS:**

- **Resume Normal Hours:**

It was moved by Joe Muise and seconded by Darien Watson to resume pre-COVID library hours as of September 21<sup>st</sup>.

Motion Carried

- **Hiring for vacant position:**

Jane McGuire will implement plan for new hire:

1. Call Sheila Farrell to see if available.
2. Talk to Prescott CAO for potential candidates.
3. Place an ad.

It was moved by Joe Muise and seconded by Jean Burton-Fox to fill vacant position.

Motion Carried

### **CORRESPONDENCE/COMMUNICATIONS:**

Jane shared with the board the Eastern Ontario Libraries - Conversations

### **TREASURER'S REPORT:**

It was moved by Jean Burton- Fox and seconded by Joe Muisse to pay invoices #45 to #72 in the amount of \$4,777.80.  
Motion Carried

### **CHIEF EXECUTIVE OFFICER'S REPORT:**

- **Displays:** South Grenville Guild of Fine Arts
- **Magic by John Pert:** Due to COVID-19 John cancelled the program.
- **Summer Reading Program:** Due to COVID-19 the program was run online. Our library had only one registration.
- **Preschool Storytime:** Every Friday morning at 10:30 storytime is posted to the Facebook page. We have between 50 and 60 views a week. Lindsay is back working full time so storytime may be going live.
- **Virtual Workshops:** 'Scientists in School' offered virtual science workshops to area libraries. We offered 3 different workshops, Candy Chemistry, Sticky Science and Mix it Up! It was suitable for ages 4 – 12. Science kits were delivered to the library and participants picked them up. Maximum 15 participants. All 3 of our workshops were filled up. This was a BIG hit with the children.
- **Leeds & Grenville Small Libraries Meeting:** During this time our meetings are done virtually using ZOOM. It has been the Eastern Ontario Libraries in the discussions. It is reverting back to separate counties in October. Attached are the notes from the latest meeting.
- **Public Library Week:** This year the dates are October 19<sup>th</sup> to 25<sup>th</sup>.

### **ANY OTHER BUSINESS:**

October 19<sup>th</sup> to 29<sup>th</sup> is Public Library Week. Board members will bring packaged treats (Halloween candy) the week of October 16<sup>th</sup>.

### **NEXT MEETING**

Tuesday, October 20 at 6pm.

### **ADJOURNMENT:**

Motion to adjourn by Darien Watson and seconded by Karen Hume to close the meeting at 7:25.  
Motion Carried