

**Prescott Public Library  
Library Board Meeting  
November 19, 2019  
At the Prescott Library  
6:00 P.M.**

**ATTENDEES:**

Darien Watson/Vice-Chair  
Mavis Jale/Secretary  
Karen Hume  
Elaine McCurdie  
Jane McGuire/Chief Librarian/CEO  
Lee McConnell/Council Rep

**REGRETS:**

Joe Muise/Chair  
Jean Burton-Fox/Treasurer

**CALL TO ORDER:**

Meeting called to order at 7:40pm.

**DECLARATION OF A CONFLICT OF INTEREST:**

There was no conflict of interest from any of the board members.

**RESPECT & ACKNOWLEDGE DECLARATION:**

“We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishaabe, and Mohawk People”.

**APPROVAL OF BOARD MEETING AGENDA:**

It was moved by Mavis Jale and seconded by Karen Hume to approve the agenda of the meeting of November 19, 2019.  
Motion Carried

**APPROVAL OF PREVIOUS MEETING MINUTES OF October 15, 2019**

It was moved by Karen Hume and seconded by Elaine McCurdie to approve the minutes of the previous meeting of October 15, 2019.  
Motion Carried

**BUSINESS ARISING FROM THE MINUTES of October 15, 2019**

Peggy Malcolm from SOLS gave a presentation to the board to aid with formulating a future strategic plan. This was before the formal board meeting commenced.

**NEW BUSINESS:**

Tom Van Dusen resigned from the library board due to scheduling conflicts.

**CORRESPONDENCE/COMMUNICATIONS:**

1. The Provincial Grant has been deposited into our account.
2. Karen Reid from SOLS sent an email explaining the postage reimbursement we will receive for interlibrary loans.
3. Bill 132 – Better for People, Smarter for Business Act, 2019 – Stephen Abram sent an email which explained impacts and concerns if the bill is passed in its current form
4. Jane received a thank-you card for having a meet the Artists of the South Grenville Guild of Fine Arts during Library Week.

## **TREASURER'S REPORT:**

The financials were checked for variances.

## **CHIEF EXECUTIVE OFFICER'S REPORT:**

- **Displays:**  
The South Grenville Guild of Fine Arts changed their artwork displayed in the library. Displays for Remembrance Day were located throughout the library.
- **Ontario Public Library Week:**  
The library was very busy during this week. Eight new members joined. The goodies offered to the public were a big hit.  
**Winners of the Draw:**  
**Adult:** Eileen Kearns  
**Teen:** Emma Duperron  
**Child:** Zafina Ditchburn, Dawn Crate and Gavin Crate
- **Meet the Artists Night:**  
Tuesday, October 22, 6-8pm. There were about a dozen artists who came to interact with the public. The turnout was low, including attendance by board members. The artists would like to have another event in the spring.
- **Statistics for Annual Survey:**  
November 4 to 9 the staff counted each person that entered the library, asked questions, used the computers and wi-fi. This exercise will help in filling out the annual survey.
- **Preschool Storytime:**  
There are an average of six children participating each week.
- **Proctoring:**  
Three students will be writing their online exams in the library during December. One on December 2, and one student will write three exams, December 10, 12, 16. The last student is scheduled for December 14.
- **Christmas Hours**  
**December 24: Close at 4pm**  
**Closed: December 25, 26, 27, 28**  
**Open: December 30**  
**December 31: Close at 4pm**  
**Closed: January 1**  
**Open: January 2**

## **ANY OTHER BUSINESS:**

It has been suggested that we look into applying for charitable status for the library.

## **NEXT MEETING**

December 17, 2019 at 6pm.

Potluck

## **ADJOURNMENT:**

Motion to adjourn by Darien Watson and seconded by Karen Hume to close the meeting at 8:35pm.

Motion Carried