



PRESCOTT TOWN COUNCIL

MINUTES

Monday, December 10, 2018

6:30 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of Operations, Kimberley Casselman, Clerk, Katie Forrester, Tourism & Recreation Coordinator, and Lindsey Veltkamp, Deputy Clerk

1. Call to Order

Mayor Todd called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Motion 246-2018: Jansman, McConnell

That the agenda for the Council Meeting of December 10, 2018, be approved as presented.

Carried

3. Declarations of Interest - None

4. Presentations – None

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes - November 26, 2018

Motion 247-2018: Burton, Young

That the Council minutes of November 26, 2018, be accepted as presented.

Carried

6.2 Inaugural Meeting Minutes - December 3, 2018

Motion 248-2018: McConnell, Jansman

That the Inaugural Meeting minutes of December 3, 2018, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items - None

7.2 Information Items (under separate cover)

Motion 249-2018: Shankar, Young

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Report – October 2018
2. Minister of Municipal Affairs and Housing letter dated November 30, 2018
3. Minister of Municipal Affairs and Housing letter dated December 5, 2018
4. Spirit of Giving Campaign 2018
5. Royal Canadian Legion Fort Wellington Branch #97 Calendar
6. Municipality of Northern Bruce Peninsula resolution re: Voters' List for Municipal Elections

8. Committee Reports – None

9. Mayor

Mayor Todd spoke to his work with Kinsmen Club's Spirit of Giving. He thanked the entire Club as well as Art Hitsman and Judi Baril.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke to the South Grenville Food Bank's food drive at Coast FM, the funds raised, and thanked everyone who donated.

Councillor Jansman wished everyone a Merry Christmas.

Councillor McConnell wished everyone a Merry Christmas.

Councillor Ostrander spoke to the upcoming Walker House Board of Management meeting being held on December 11 and the upcoming South Grenville Chamber of Commerce meeting being held on December 21.

Councillor Shankar spoke to a recent Operations meeting held on December 7. He referenced the success of the CP Train bus trip held on November 28, and the availability to rent the Leo Boivin Community Centre and the Ruth Evanson Room. Councillor Shankar wished everyone a Merry Christmas.

Councillor Young spoke to the Prescott Fire Department's report in the Council information package. He referenced the 30 year anniversary of George Prosser, the addition of three new members (John Gibson, Richard Jodoin, and Gavin Dennison) and the resignation of Harry Leeflang. He referenced his attendance at the Prescott Fire Association's annual Christmas party and thanked the Prescott Fire Department for all their hard work.

11. Staff

11.1 2019 Operations Budget - Health & Social Services

Matthew Armstrong, CAO/Treasurer, spoke to the report and timeline for the upcoming budget meetings.

Discussion was held regarding the cost recovery of the Medical Centre, the St. Lawrence Lodge debt payment, and MPAC property assessments.

11.2 Staff Report 75-2018 - New Arena Proposed Design

Motion 250-2018: Burton, Shankar

That Council approve the proposed arena design drawings and direct staff to continue with the engineered drawings in anticipation of upcoming funding opportunities.

Carried

Councillor Burton provided an overview of the report.

Dan Beattie, Director of Operations, spoke to the seasonal aspect of building an arena, the timeline involving funding, and stressed that approving the design drawings does not necessarily mean that the Town has to commit to building an arena.

Discussion was held regarding the ability to make minor changes to the design in the future, the seating capacity, sizes of the dressing rooms, the responses from the arena survey, and the inability to repair the Leo Boivin Community Centre.

Further discussion was held regarding the survey, the suggested location for the arena, and reaching out to neighbouring municipalities for funding partnerships.

12. Resolutions – None

13. By-laws

13.1 2019 Council Appointment By-Law

Motion 251-2018: Young, Shankar

That By-Law 45-2018, being a by-law to appoint Members of Council to boards and commissions, to appoint Members of Council to the Standing Committees of Council, and the appointments of Deputy Mayor for the year 2019, be read a first and second time.

Carried

Motion 252-2018: Young, Shankar

That By-Law 45-2018, being a by-law to appoint Members of Council to board and commissions, to appoint Members of Council to the Standing Committees of Council, and the appointments of Deputy Mayor for the year 2019, be read a third time, passed and signed by the Mayor and Clerk.

Carried

14. New Business - None

15. Notices of Motion - None

16. Mayor's Proclamation - None

17. Period for Media Questions

Wayne Lowrie, Brockville Recorder & Times, asked if staff had an estimate for the extension of water, sanitary, and storm sewer services to the proposed location of the new arena.

Dan Beattie, Director of Operations, stated that an estimate for the services had not been completed yet.

18. Closed Session

18.1 2019 Committee & Board Appointments

Motion 253-2018: Ostrander, Shankar

That Council move into Closed Session at 7:40 p.m. to address matters pertaining to:

18.1 2019 Committee & Board Appointments

- personal matters about an identifiable individual, including municipal or local board employees; and

That the CAO/Treasurer, Director of Operations, Clerk, and Deputy Clerk remain in the room.

Carried

Motion 254-2018: Ostrander, Shankar

That the meeting reconvene in Open Session. (Time: 8:30 p.m.)

Carried

19. Rise and Report

During the Closed Session, Council members reviewed and discussed appointments to the various Town committees and boards.

Motion 255-2018: Ostrander, Shankar

That the Planning Advisory Committee terms of reference be amended to permit two citizen members.

Carried

Motion 256-2018: Shankar, Young

That Council approve the following appointments to boards and committees for 2019:

Committee of Adjustment

Scott Hubbard

Ralph Street

Craig Worden

Sandra Iseman

Library Board

Jane McGuire (Chief Librarian/CEO) Jean Burton-Fox
Leanne Burton (Council Rep) Nancy Brunton
Joe Muise Darien Watson
Frances Gagnon Tom Van Dusen
Karen Hume Elaine McCurdie
Mavis Jale

Planning Advisory Committee

Brett Todd (Council Rep)
Leanne Burton (Council Rep)
Teresa Jansman (Council Rep)
Michael Otis (Citizen Member)
Jim Hutton (Citizen Member)

Prescott Heritage Committee

Jack Shouldice
Tom Van Dusen
Robert Pelda
Lee McConnell (Council Rep)
Luis Zelayeta
Sandra Iseman

Prescott Cemetery Board

Fraser Laschinger
Don Barton
Peter Morrow
Leanne Burton (Council Rep)

Police Services Board

Stan Kijewski (Citizen Member)
Kenneth Durand (Provincial appointee)
Mayor Brett Todd (Council Rep)
Mike Ostrander (Council Rep)
Norman Thomas (Provincial appointee)

Sunday Night Concert Series

June George
Bill Roberts

Paulette McNeil
Gord McNeil

Walker House

Neil Defour
Jo Anne Daigle
Sharon Stein
Lee McConnell (Council Rep)
Irene Mueller

Pat Marshall
Jo Savage
Lorraine Dallas
Tom Van Dusen
Julie Malette

Carried

20. Confirming By-Law – 46-2018

Motion 257-2018: McConnell, Jansman

That By-Law 46-2018, being a by-law to confirm the proceedings of the Council meeting held on December 10, 2018, be read a first and second time.

Carried

Motion 258-2018: McConnell, Jansman

That By-Law 46-2018, being a by-law to confirm the proceedings of the Council meeting held on December 10, 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 259-2018: Shankar, Burton

That the meeting be adjourned. (Time: 8:37 p.m.)

Carried

Original Signed By:

Mayor

Original Signed By:

Clerk