



## Meeting of the BIA Board of Management

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Held Wednesday Aug 9, 2017 @ The Red George @ 5:00 pm

In Attendance: Sandra Lawn, Donna White, Leanne Burton, Laverne Johnston, Bob Millar, Scott Hubbard, Tracey Young, Board Members

Observing: Doug Johnston, Mike Ostrander

1. Welcome from Chair Sandra Lawn
2. Review of Agenda as Presented – Purpose of the Meeting is to engage a part time BIA Administrator/Co-ordinator
3. Appointment of Recording Secretary by consensus Tracey Young
4. Presentation of Motion – Moved by Tracey Young, Seconded by Donna White

That whereas the Board of Management has agreed that a part-time BIA administrator/co-ordinator should be engaged

And whereas the recruitment process has been conducted by the Executive Committee of the BIA in accordance with the BIA procedural by-law, with the assistance of the Municipal Treasurer and utilizing acknowledged best practices

And whereas the budget of the BIA takes such an engagement into account

And whereas a suitable, well recommended candidate has been chosen and has accepted our offer

Now therefore the BIA Board of Management hereby agrees to engage Deron Johnston for a the remainder of 2017

and further that the Chair in consultation with the BIA Executive and the Municipal Treasurer be directed to finalize the said contract.

Discussion was held about the motion. The Chair advised that best practices were used with the recruitment and confirmed that the successful candidate Deron Johnston has no relationship to any of the hiring committee. Also references were checked and

he came through very well. Key points were presented with regards to experience and essential skills for the position.

Motion was carried unanimously.

5. Discussion surrounding an event being organized by the Prescott Journal in the fall – “Second Halloween” is the theme. The Board is looking forward to being a partner in the event.

6. Next Meeting scheduled for Wednesday September 6, 2017 @ 5:30 at a place to be determined.

Meeting Adjourned @ 5:43 pm