



Minutes of Prescott BIA Board of Management Meeting – November 8, 2018 5:30pm at Piccolo Cafe Plus.

In Attendance: Sandra Lawn (Chair), Tracey Young (Treasurer), Karen Martin, Pearl Visser, Leanne Burton, Brett Todd, Dave Stevens, Bob Millar and Deron Johnston (non-voting staff).

Regrets: Donna White, Scott Hubbard

Guests: Dana Valentyne, Shawn Merriman, Mike Hudson, Gerhardt Kutt, James Hutchison.

Meeting Agenda: Approval of agenda – Carried by consensus.

Minutes of previous meeting: approved as amended - moved by Pearl, seconded by Tracey. Carried.

Correction: Add Tracey to “In Attendance” for previous minutes.

Business arising from minutes – None.

Financial Report as of Oct 31 – given by Tracey. Moved by Tracey, seconded by Bob.

Invoices to be paid – Motion – pay \$762.75 for Ontario East Municipal Conference fees for one participant. The Town is to pay the other half of the fees. Re-imbusement to Sandra for payment of fees. Moved Tracey, seconded by Leanne. Carried.

Reminder – upcoming AGM and election for new board members.

Pearl requested to have AGM earlier than the end of January.

New firehall and 2nd floor of the town hall were mentioned as potential sites for AGM.

Pearl and Leanne to work together to work on AGM.

Pearl suggested BIA provide plenty of advanced notice for AGM to help increase attendance.

Report given by Dana Valentyne on Economic Development as relates to Downtown Prescott. Downtown will be the main focus of the updated CIP.

Report given by Shawn Merriman regarding building, bylaw, parking and property standards.

Gerhardt mentioned the potential addition of two charging stations at Colonel's Inn. Discussion ensued on value of adding charging stations in downtown.

James H willing to offer advice on accessibility for downtown.

Dana would like to partner with BIA on future business recognition.

Coordinator's Report – given by Deron.

Ongoing discussion on code of conduct and taking of minutes was raised. Suggested to ask for help from clerk with meeting minutes.

Motion – Purchase banner ad from Prescott Journal for \$150. Moved by Brett, seconded by Pearl.

Motion – Thanks to Joe Martelle for his hard work with Zombie Walk. Moved by Leanne, seconded by Bob. Carried

Congratulations to winners of South Grenville Chamber awards.

Congratulations to Katie & Kaitlin and Town of Prescott staff on their work for the Pumpkin Parade.

Leanne reported that the Splash Pad group sold out their fundraiser in cooperation with Green Things.

Important item re tourism: Ontario East Investment Tourism
<http://www.ontarioeast.ca/sites/default/files//docs/InvestmentTourism.pdf>

New business – None.

Next meeting – Wednesday December 4, 2018 at 5:30pm at Town Hall.

Meeting adjourned – 7:20pm.